Illinois Emergency Operations Plan

Annex 9 – Resource Management

Appendix 1 – Distribution Plan

Illinois Emergency Management Agency

August 2021

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1. Changes will be issued by the Interagency Strategic Planning Cell at IEMA and transmitted to agencies, personnel, and other designees specified by the IEMA Director or their designee.

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Annex 9-X1, Distribution Plan

Primary Agency: Illinois Emergency Management Agency (IEMA)

Support Agencies: Illinois Department of Central Management Services (CMS)
Illinois Commerce Commission (ICC)
Illinois Department of Corrections (IDOC)
Illinois Department of Transportation (IDOT)
Illinois State Police (ISP)
Illinois Secretary of State (SOS)
Illinois National Guard (ILNG)

Support
Organizations: County and Municipal Governments
Private Sector Organizations and Industry
Federal Emergency Management Agency (FEMA)

I.   Introduction

    A.   Purpose

        1.   Provide operational guidance, coordinate processes and strategies for establishing and sustaining resources and materiel required for delivery and distribution of critical resources to survivors after disaster.

    B.   Scope

        1.   This appendix addresses support of staging sites and operations, logistical support including services and personnel, information management, transportation of resources to point of need, commodity points of distribution (C-PODs), inventory management, resource sourcing, and demobilization.

        2.   This appendix addresses distribution efforts through response and short and intermediate recovery.

        3.   This appendix addresses coordination and communication between the State Emergency Operations Center (SEOC), federal government, county and municipal organizations, the private sector, and inter and intra-state organizations.

        4.   This appendix considers gubernatorial authority to enact emergency powers, including those necessary for the transit of critical resources

available through the private sector throughout response and recovery.

5. This appendix does not supersede laws, rules, regulation or policies established by the state of Illinois, or those contained within the Illinois Emergency Operations Plan (IEOP).

6. For the purposes of this appendix, potential Receive, Stage and Store (RSS) sites are defined as:

   a) Permanent: State or locally owned and operated facilities capable of accepting, securing and supporting a wide variety of resources;

   b) Temporary: State or locally owned and operated sites established in secure areas that are retrofitted for use, and

   c) Commercial: Permanent facilities or temporary sites, including mobile capabilities, owned by private sector organizations.

7. This appendix does not address:

   a) Requests for activation of the Strategic National Stockpile (SNS);

   b) Implementation of the IDPH's First Responder Prophylaxis Plan (IDROP);

   c) Implementation of quarantine or isolation protocols, or

   d) Operations of Local Health Departments (LHD), the private sector or volunteer and non-governmental organizations.

C. Policy

1. Upon the governor's determination of a need for waivers and exemptions, all agencies having enabling authority will grant waivers and exemptions for transportation of response resources required for the restoration of critical lifeline functions and community services in accordance with IEOP, Annex 4, Transportation, Appendix 4-X3 Waivers and Exemptions.

2. To the extent possible, the SEOC will provide direct support to private sector organizations in impacted areas having the capability and capacity to restore community lifelines enabling continuous operation of government functions and critical business and is essential to human health and safety or economic security.

3. Authorities having jurisdiction (AHJs) and partner organizations must

have an appropriate accountability system, as determined by the SEOC, prior to deployment of state supported resources.

4. AHJ resources must be fully engaged or capability exceeded prior to requesting state support.

5. Resource requests must be appropriate and remain consistent with the laws, rules, regulations, policies and processes established by the state.

6. Requests for resources, missions, and/or assistance must be submitted by an authorized representative of a sub-state jurisdiction, state agency, partner organization, or AHJ.

7. Requests for resources must meet the minimum requirements established in the Communication, Assessment, Record, Deployment and Sustainment (CARDS) Process.

8. State agencies and external organizations immediately, independently or spontaneously activating without SEOC approval will assume the cost and liability for activation, deployment, utilization, sustainment, maintenance, repair and replacement of the resource(s).

9. State agencies and external organizations activating with SEOC approval are required to be trained in the role for the specific state agency, non-governmental organization (NGO) or mutual aid partner as determined by the SEOC SOP Coordination and Management.

10. Other state agencies and mutual aid organizations activated by the SEOC will retain operational control of resources approved by the SEOC Manager.

11. The governor or designee will authorize and direct the use of state resources to provide support and assistance to response and recovery efforts after consideration of both priorities of need and cost.

12. All agencies and organizations are responsible for the operability and availability of equipment, commodities and materiel to include storage, maintenance and testing.

13. All agencies assigned a role in the management and distribution of resources are required to have a validated and approved resource request from the SEOC prior to the release of resources provided through the state of Illinois.

14. State agency personnel will be trained to the assigned mission and be

made aware of potential risks involved.

15. Resources provided to an AHJ require disposition in accordance with laws, rules and regulations.

16. Procedures for utilization, control and use of state resources will incorporate and/or consider operational priorities that include, but are not limited to:

   a) The protection of life;

   b) Public health and safety;

   c) Property protection;

   d) Environmental protection;

   e) Restoration of essential utilities;

   f) Restoration of essential program functions, and

   g) Coordination as appropriate utilizing the proper forms and procedures outlined by IEMA.

17. For the purposes of this appendix, financial and administrative expenditure includes costs associated with the utilization of personnel, equipment operation, repair, maintenance and depreciation, procurements, contractual and vendor services, commodities and provisions for health, welfare and wellbeing of responders, the public and environment.

D. Situation Overview

1. The SEOC has been activated and/or the governor has proclaimed a disaster.

2. An immediate, cascading, or pre-planned event has, is or will occur, resulting in the need for coordination, management, situational awareness, information sharing and deployment of resources to meet prioritized needs of a requesting organization.

E. Assumptions

1. Impacted areas are accessible, safe and secure.

2. Private sector organizations are working independently and with

government organizations to re-establish services.

3. Private sector organizations will require mutual aid assistance from organizations external to the state.

4. Public, private sector and non-governmental organizations will coordinate information and intelligence to identify areas having the most critical need for assistance.

5. Local units of government will establish and manage points-of-distribution capable of receiving and sustaining aid to impacted citizens.

6. Impacted communities will forgo established processes for receiving assistance delaying effective resourcing.

7. Resource requirements of jurisdictions in areas impacted exceeds organic capability to manage resource distribution.

8. Non-governmental and volunteer organizations will spontaneously activate resource to impacted areas without coordinating with/to government agencies.

9. Non-governmental and volunteer organizations will be required to effect timely and expeditious distribution of resources.

10. AHJs and private sector organizations will be capable of providing accurate and actionable information and intelligence for the state to allocate resources in support of operations.

11. State agencies will obtain resources from existing inventory prior to activating mutual aid, contractual or vendor supplied services.

12. State agencies, boards and commissions will have the capability and capacity to provide resources.

13. Additional resources are available through mutual aid, private sector organizations and the Emergency Management Assistance Compact (EMAC).

14. Federal resource support will be hindered or delayed as the situation escalates nationally.

15. Supply chains will be disrupted based on response requirements, implementation of continuity of operations plans and delays in

manufacturing or distributing materiel.

16. Throughout an event and during recovery, resources provided through or by the state will require disposition in accordance with laws, rules and regulations.

II. Concept of Operations

A. General

1. The SEOC is the single point of coordination for state resource allocation, adjudication and prioritization.

2. All resource requests must be made through WebEOC.

a) Requests for resources must be submitted to the SEOC by an authorized representative and meet financial and economic constraints of response or recovery, as appropriate to the event.

b) All resource requests must be approved by SEOC Manager.

c) Prior to approval, requests for resources must meet the minimum requirements established in the CARDS, found in II, Concept of Operations, F, Resource Management and Logistics.

d) Requests for assistance will be directed to individual agencies having enabling authority and will be coordinated with the SEOC.

3. Procurement of resources will be approved by the SEOC Manager prior to the release of funds by the SEOC Finance Liaison Officer (LNO).

4. Resources will be procured in accordance with IEMA Standard Operating Guide, Finance & Administration.

5. Resources provided to the SEOC by state agencies, boards, commissions and mutual aid organizations will follow policies and procedures established by the state.

6. The SEOC will activate state agencies and mutual aid organizations to provide direct liaison and coordination to impacted areas.

7. Primary and support agency SEOC liaisons will identify situations affecting transportation, distribution sites/locations, resources and material, and staffing shortages affecting implementation of this appendix.

8. The SEOC will coordinate private sector impact assessments, needs and status through the Business Emergency Operations Center (BEOC).

9. Immediately following disasters, agencies will take independent, immediate action to identify damage, determine resource availability and requirements, mobilize assets and deploy resources to assist local government efforts.

10. To the extent possible, the SEOC will establish state-operated staging areas and/or points of distribution enabling timely delivery of resources and materiel.

11. As scope and magnitude of event are determined, the SEOC may deploy one or more State Unified Area Command (SUAC) and State Area Command (SAC) elements for direct coordination and management of resources in impacted areas.

12. The SEOC, SUAC, and SAC will begin planning for demobilization at the beginning of activation.

13. To the extent possible, the SEOC will coordinate resource deployments with federal government, county and municipal organizations, the private sector, and inter-state and intra-state organizations.

B. Strategic Priorities

1. The state will apply strategic priorities to determine the ability to open and allow access to transportation corridors for:

a) Life-safety/Search and Rescue.

b) Temporary Restoration of Critical Infrastructure (Order of Priority):

i) Transportation:

- Main transportation and evacuation routes;

- Secondary transportation routes and staging areas, and

- Tertiary transportation routes and staging areas.

ii) Power restoration;

iii) Communications;

iv)   Wastewater treatment facilities and equipment

v)   Potable water;

vi)   Public Health and Medical services;

vii)   Population Related Disaster Services (PRDS);

viii)   Implementation and maintenance of force protection and security, and

ix)   Permanent debris removal and relocation not required for immediate life, safety, and evacuation missions.

C.   Operational Priorities

1.   Obtain information and intelligence to establish preliminary situational awareness within one (1) hour of event notification or as soon as possible

2.   Verify and validate, to the extent possible, information and intelligence received from critical information/priority information requirements and situational reports received from a variety of sources within four (4) hours or as soon as possible

3.   Review, update and implement transportation route plans for distribution (primary corridors and modes) within forty-eight (48) hours to ensure transportation capacity is available for organizations having a role in response and recovery.

4.   Secure corridors for distribution will be established within seventy-two (72) hours for the activation and deployment of public and private resources.

5.   Notify, activate, deploy, coordinate, implement missions, and sustain resource capabilities within ninety-six (96) hours for prioritized against strategic priorities.

D.   Resource Management and Logistics

1.   Resources and logistics support necessary to implement and sustain response and recovery capabilities will be provided through processes established in Annex 9, Resource Management.

2. Requests for resources must meet the minimum requirements established in the **CARDS** Process for approval and consists of the following steps:

    a) **C**ommunication of a request for assistance;

    b) **A**ssessment of the nature of need to ensure it is an appropriate mission and to identify the best available resource to fulfill the request;

    c) **R**ecording of the request in the SEOC records management system (WebEOC) for assignment to appropriate SEOC staff position or Agency Liaison and subsequent tracking;

    d) **D**eployment or acquisition of needed resource/asset, and

    e) **S**ustainment of assistance request.

3. WebEOC tracking and accounts for all request to demobilization or decommissioning.

4. SEOC agencies, mutual aid organizations and owners of resources provided through interstate compact are required to document and maintain all eligible expenses and activities for resource(s) approved by the SEOC Manager.

5. Failure to document and maintain resource documentation may result in a loss of reimbursement should funds become available.

E. Establishing Resource Requirements

1. The SEOC Manager will schedule and post Commanders Critical Information Requirements (CCIR)/PIR requirements not less than twice daily during activation.

2. The SEOC Manager will disseminate CCIR/PIR requirements via electronic mail and available notifications to all SEOC LNO and field staff.

3. The SEOC manager will post CCIR/PIR updates to WebEOC.

F. Commanders Critical Information Requirements (CCIR)

1. The SEOC Manager will develop and distribute CCIR to all SEOC LNOs and supporting agencies for the purposes of receiving ad hoc and/or deliberate situational awareness, at a minimum to include:

a) Impact areas and/or locations;

b) Loss of resources or resource capability;

c) Loss of government and/or mutual aid capability;

d) Immediate requests for strategic priorities listed in II. Concept of Operations, B. Strategic Priorities;

e) Location and timeframe of response, and

f) Available resources.

G. Priority Information Requirements (PIR)

1. The SEOC Manager will develop and distribute PIR to all SEOC LNOs and supporting agencies for the purposes of receiving ad hoc and/or deliberate situational awareness, at a minimum to include:

a) Maintenance or sustainment requirements after initial deployment for durable resources (i.e., generators, mobile command units, pumps);

b) Burn rates for consumable resources (i.e., Personal Protective Equipment, PPE, meals, administrative supplies);

c) Hours of work/rest operation;

d) Mutual aid deployments or activations;

e) Agency/Organization Phased Action Levels (PALs)

H. Phased Action Levels (PAL)

1. Agencies activated by the SEOC will use four action levels or classifications to maintain situational awareness of resource capabilities available for response and recovery.

2. At the direction of the IEMA Director, or designee, county, municipal, township and district level AHJ will be required to provide PALs prior to receiving resources.

3. Table 1 provides a detailed description of PAL requirements and classifications.

	Table 1 – PAL Descriptions and Classification		
CATEGORY	**MISSION PROFILE**	**DESCRIPTION**	**RESOURCE REQUIREMENTS**
PAL 1	No operational missions or sustainment requirements. Resources are staged or available for deployment	100% to 75% capability to fulfill SEOC approved mission assignments and maintain routine operations. Self-sustained internally.	Internal resourcing only.
PAL 2	Limited or Single Unit Missions with limited operations or sustainment requirements	$\geq$ 74% to 50% capability to fulfill SEOC approved mission assignments and maintain routine operations. Self-sustained internally with SEOC support through internal resources.	Internal resourcing only. Existing internal mutual aid resources may be engaged or activated.
PAL 3	Multi-Unit Missions and/or partial engagement of resources with sustained operations	$\geq$ 49% to 25% capability to fulfill SEOC approved mission assignments and maintain routine operations. SEOC support for sustainment required through internal resources.	Future planning for additional mutual aid or compact activation necessary to pre-identify and address increased operational activities or support ongoing efforts.

PAL 4	Full Engagement with most of all resources tasked and/or fulfilling missions.	Less than 25% capability to fulfill SEOC approved mission assignments and maintain routine operations. SEOC support for sustainment required.	External resources required through mutual aid, compact, or the federal government.

I.   Organization

1.   Direction, Coordination and Control

a)   The governor or designee has the authority to waive regulations, laws, rules and policies in accordance with the IEMA Act.

b)   The SEOC will coordinate resource support and prioritization through coordination with responding organizations including, but not limited to:

i)   State agencies, boards and commissions;

ii)   Mutual aid (MA) partners;

iii)   Local units of government;

iv)   Federal agencies and organizations;

v)   Private sector organizations;

vi)   Volunteer organizations;

vii)   Faith-Based organizations (FBO), and

viii)   Other non-governmental sources.

c)   The SEOC will coordinate with and direct agencies not listed in the IEOP as primary or support, to provide resources in support of state operations.

d)   The SEOC is the single point of coordination for state supported response and recovery operations.

e)   The SEOC will provide support for coordination and management

of strategic and operational elements through activation of state agency personnel and Mobile Support Teams (MST).

f) The SEOC may activate one or more forward elements including, but not limited to State Unified Area Command (SUAC), State Area Command (SAC), State Task Forces (STF) and islands of response or strike teams.

g) Upon activation of forward elements, the SEOC Manager may delegate authority for coordination and management to the appropriate level of command and control.

h) Delegations of authority may include direct management of the notification, activation, deployment, coordination, implementation / use, and sustainment of resources.

i) Forward elements will coordinate and manage assigned resources in accordance with established policy and procedure.

j) State agencies and external organizations retain operational control of resources.

k) The SEOC Manager may establish a Resource Management Lines of Effort (LOE) to support response and recovery.

l) Upon activation of a Resource Management LOE, the SEOC Manager will assign a Resource Manager to coordinate overall logistics and distribution management components.

m) The SEOC Manager or designees may coordinate the use of county or local jurisdiction resources to support assigned missions and tasking when so authorized or requested.

n) The SEOC Manager, liaisons or designees will coordinate with local, state, federal and private organizations in developing strategic plans and response and recovery priorities.

2. Coordinating Elements

a) Primary and support agencies activated by the SEOC are responsible for internal and external coordination support of partners having a role in approved response and recovery mission assignments.

b) SEOC Manager will notify IEMA Operations Center to initiate

deployment of a SEOC Resource Manager within one (1) hour upon activation of the SEOC.

c)   The SEOC Resource Manager, in coordination with the SEOC Manager, will determine the need to activate one or more of the following positions:

   i)   SEOC Resource Management LNOs;

   ii)   SEOC Inventory Control Officer(s);

   iii)   SEOC Tracking and Accountability Officer(s);

   iv)   SEOC Warehouse Manager, and

   v)   SEOC Logistics Manager.

d)   Upon activation of Resource Management Team, the SEOC Resource Manager, in coordination with the SEOC Manager, will
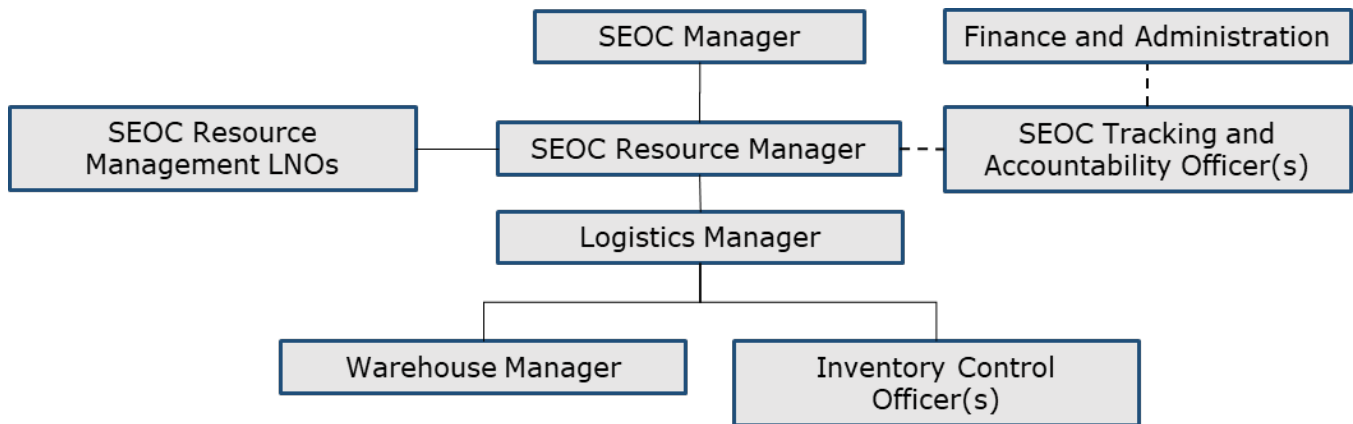
activate staff positions necessary for sustainment of resource management-specific mission assignments. See figure below and Tab B: Expanded Resource Management Organizational Chart. .

e)   The SEOC Resource Manager will notify SEOC and/or the SEOC Manager upon implementation of the Resource Management Team or LOE.

f)   For the purpose of this appendix, the following coordinating

elements are provided:

i)   The SEOC Resource Manager directs and coordinates operations through the SEOC;

ii)   The SEOC Resource Management LNOs coordinate with the SEOC Manager and designated IEMA Regions and other organizations regarding resource requests;

iii)   The SEOC Logistics Manager coordinates with SEOC agency liaisons, resource management LNOs, Warehouse Managers, Inventory Control Officers, SUAC, SAC, and other organizations for the delivery of goods and services. Span of control is 3 – 7 with 5 being optimum. If over 7 warehouses are activated, the SEOC Resource Manager, in coordination with SEOC Manager, designates a Deputy Logistics Manager (See Tab B);

iv)   The SEOC Warehouse Manager coordinates with SEOC Resource Management Team, individual agencies, vendors, contractors, private sector, and non-governmental organizations (NGOs) to manage warehousing operations statewide. Span of control is 3 – 7 with 5 being optimum. If over 7 warehouses are activated, the SEOC Resource Manager, in coordination with SEOC Manager and Logistics Manager, designates additional Warehouse Managers (See Tab B);

v)   The SEOC Inventory Control Officer coordinates with SEOC Finance and Administration LNO, individual agencies, vendors, contractors, private sector, Warehouse Manager, Logistics Manager and non-governmental organizations (NGOs) to receive and verify information on the status of goods and services, and

vi)   The SEOC Tracking and Accountability Officers coordinate with SEOC Resource Management Team, SEOC agency liaisons, SUAC, SAC and IEMA Regional Offices to verify receipt and delivery of goods and services.

g) The following coordinating elements are provided for SUAC and State Area Command (SAC):

i)   SUAC/SAC elements may be deployed by the SEOC to coordinate information and resource requirements in

impacted areas;

ii)   State agencies involved in the implementation SUAC/SAC operations will deploy an agency liaison to each location;

iii)   SUAC/SAC agency liaisons are delegated the role and responsibility for the accountability, notification, activation, deployment and coordination of resources within the operational area assigned to the SUAC/SAC by the SEOC, and

iv)   The SUAC may be delegated authority to establish a Resource Management Team.

h)   The SEOC Resource Manager will serve as the coordination point for resource management and will maintain situational updates, develop required intelligence briefings, and provide critical and priority information to stakeholders, key-decision makers, executive officers and the SEOC.

i)   The governor may implement emergency powers necessary for operational effectiveness and sustainment of distribution efforts, to include waivers and exemptions, in accordance with 20 ILCS 3305/6, Emergency Powers of the Governor, as described in IEOP Annex 4, Transportation, Appendix X-3, Waivers and Exemptions.

3.   Federal Coordination

a)   SEOC liaison officers (LNOs), state agencies, boards and commissions will coordinate with federal counterparts in accordance with enabling authority.

b)   Under a presidential declaration of a major disaster or emergency, federal agencies are authorized to coordinate and provide direct assistance to state agencies in support of disaster response and recovery efforts.

c)   For requesting federal assistance, the SEOC will coordinate with FEMA to:

i)   Identify needs and requirements for activation of resources including requests, receipts, accounting, tracking, distribution, warehousing and replenishment;

ii)   Submit requests on a Resource Request Form (RRF) to the

FEMA coordinating element as appropriate, (i.e., SEOC FEMA LNO, Incident Management Assistance Team (IMAT), Joint Field Office (JFO), etc.);

iii)   Deliver and receive resources to authorized point-of-contact and site designated by the SEOC, and

iv)   Establish locations for FEMA logistics support personnel.

d)   The FEMA Coordinating Element will maintain communications and coordination with the SEOC or designee, Regional Response Coordination Center (RRCC) and/or RRCC Logistics or Mission Assignment Manager (MAM) to coordinate disposition of resources from federal agencies.

4.   Voluntary Agency Integration

a)   For the purposes of this appendix, SEOC designated voluntary agencies are considered state-cooperative sites for the distribution and management of approved resources.

b)   Upon designation, the SEOC may direct equipment, commodities and material to an approved voluntary agency facility or location for the purposes of distribution and management.

c)   Volunteer and donations management is carried out in accordance with IEOP Annex 21, Volunteer and Donations Management.

5.   Private Sector Integration

a)   The Business Emergency Operations Center (BEOC) will operate with a specialized private sector component of the SEOC, reporting to the SEOC manager.

b)   The BEOC may be operated as a virtual, fixed-facility or field-mobile structure.

c)   The BEOC serves as the SEOC's point of coordination for private sector integration, the management of information and intelligence exchange, situational awareness and resource coordination to effect prioritized strategies and objectives.

d)   The BEOC is not the responsible authority for requesting, procuring, contracting or vending private sector resources,

addressed in IEOP, Annex 18, Finance and Administration Management.

J. System Capabilities and Structure

1. State personnel may be augmented by mobile support teams having met specialized training requirements and approved for deployment by the SEOC manager.

2. For the purposes this appendix, the state has determined the following anticipated resource requirements for specialized resources including personnel, meals, water, mass care supplies and transportation of resources, located in Tab A: Pre-Identified Resources.

3. The SEOC will:

    a) Utilize pre-identified, state-owned resources, regardless of the type of operation, for delivery of assistance;

    b) Formulate strategy, develop plans and utilize immediately available resources, and draw upon other state agency personnel and mobile support teams, prior to requesting external capabilities to conduct operations;

    c) Ensure alignment of strategies and priorities for operations with local and state partners, private sector, NGO, volunteer and federal organizations;

    d) Pre-identify potential resource reception, staging or assembly areas; capability to install or utilize backup power; proximity of facilities and locations to major transportation routes; and potential supporting state agencies, and

    e) Leverage multiple sourcing avenues including but not limited to state-owned resources, mutual aid, third-party vendors and donations.

K. Staging areas

1. The SEOC Resource Manager, in coordination with SEOC Resource Management Team and SEOC Manager, identifies and secures staging areas.

2. To the extent possible, the SEOC Resource Manager, in coordination with SEOC manager and designated SEOC agencies, conducts assessments of

pre-identified sites for equipment, staff, contracts and other support needs.

3. To effect distribution management and logistics capabilities the SEOC Resource Manager, in coordination with SEOC Manager and designated SEOC agencies, may establish one or more of the following pre-determined sites/locations for receipt, staging, and shipping of equipment, commodities, and material:

    a) Primary:

        i) Springfield –Abraham Lincoln Capitol Airport;

        ii) Decatur - Decatur Airport;

        iii) Bloomington – Central Illinois Regional Airport;

        iv) Peoria – ILNG – General Wayne A. Downing Peoria International Airport, and

        v) Champaign – University of Illinois, Willard CMI Airport.

    b) Secondary:

        i) Rockford – Chicago/Rockford International Airport;

        ii) Effingham – Effingham County Memorial Airport;

        iii) Danville – Vermillion Regional Airport, and

        iv) Paris – Edgar County Municipal Airport.

    c) Tertiary – Damage/Impact Assessment Required:

        i) Murphysboro – Southern Illinois Airport;

        ii) Marion – Williamson County Regional Airport, and

        iii) Sparta Community Airport - Hunter Field.

L. Inventory Management

1. The SEOC Resource Manager, coordinates with the SEOC Inventory Control Officer, Warehouse, Logistics, Tracking and Accountability and Finance and Administration Liaisons to prioritize matching requirements

with available resources.

2. The SEOC Resource Manager, coordinates with the SEOC Inventory Control Officer, Warehouse, Logistics and Finance and Administration Liaisons to conduct assessment of needs throughout activations to ensure adequate equipment, commodities, and material are maintained to support response and recovery.

3. The SEOC Inventory Control Officer oversees the initial identification, tagging of state procured equipment, furniture, vehicles and real property as well as the continuous monitoring of status and location before, during and after an event.

4. The SEOC Inventory Control Officer is responsible for ensuring inventory operations are maintained at state staging and warehousing locations, as identified by the SEOC.

5. The SEOC Inventory Control Officer is responsible for ensuring inventory operations are demobilized at state staging and warehousing locations, as identified by the SEOC.

6. The SEOC Inventory Control Officer is responsible for conducting or overseeing audits of, documentation for and record-keeping required by state and federal laws, rules and regulations.

7. SEOC Inventory Control Officer provides information to the SEOC Tracking and Accountability Officer.

M. Resource Tracking

1. The primary means for maintaining resource tracking is WebEOC.

2. Upon approval of a resource request by the SEOC Manager, primary agency assigned maintains responsibility for tracking and providing status updates to SEOC.

3. SEOC Tracking and Accountability Officer oversees coordination with SEOC Inventory Control Officer, tracks resources from request and acquisition to warehousing, distribution, utilization and demobilization.

4. SEOC Tracking and Accountability Officer is responsible for direct contact with liaisons to determine status of approved resources.

5. SEOC Tracking and Accountability Officer is responsible for direct contact with the requesting agency to determine status, use, location, point of

contact, continued need and issues/concerns with resources.

N. Warehousing and Logistics Management

    1. SEOC Warehousing Manager coordinates with Logistics, Finance and Administration and SEOC Manager to facilitate warehousing operations.

    2. SEOC Warehousing Manager is responsible for the reception, staging and shipping of equipment, commodities, or material procured by or delivered through the SEOC.

    3. SEOC Warehousing Manager is responsible for determining need for the type and quantity of warehouse staff.

    4. SEOC Logistics Manager coordinates with Finance and Administration, Warehouse Manager, Inventory Control, Resource Management Liaisons and Resource Manager as identified by the SEOC.

    5. SEOC Logistics Manager is responsible for the coordination of the movement of equipment and commodities from the IEMA Rodgers St. facility or other locations designated by SEOC Manager.

O. Transportation Management

    1. IDOT will coordinate with SEOC Resource Manager and Resource Management Team for the movement of equipment, commodities and material in accordance with IEOP Annex 4, Transportation.

    2. In coordination with Resource Management Team, IDOT identifies inbound and outbound transportation nodes and modes to deliver equipment, commodities and material.

    3. IDOT is responsible for coordinating with other SEOC agencies having capability to provide transportation services.

    4. For the purposes of the IEOP, Modes of transportation include, but are not limited to the following:

        a) Ground;

        b) Air;

        c) Water, and

        d) Rail.

5.   IDOT, in coordination with the SEOC and other applicable agencies, will help identify inbound and outbound transportation nodes, including but not limited to:

a)   Help identify with other applicable SEOC agencies, the nodes of traffic pertaining to specific suppliers and manufacturers;

b)   Assist in identifying transportation nodes for applicable state agencies and AHJs in regards to requesting resources. Demand Nodes such as AHJs and state agencies requesting resources;

c)   Tiers which group supply and demand nodes to indicate layers in supply chain, and

d)   Links which connect nodes through means such as communication, transportation or transaction connections.

6.   IDOT will coordinate use of identified transportation nodes through implementation of IDOT-specific, statewide or district plans.

7.   SEOC Tracking and Accountability Officer, in coordination with SEOC Resource Management Team, tracks resources in transit to and from warehousing and staging locations.

8.   IDOT will assist with coordination of transportation specific resources between staging areas, warehouses, and C-PODs.

9.   IDOT, in coordination with the SEOC Resource Manager and SEOC Manager, may request additional support to move resources, including but not limited to the ILNG, third party vendors, and mutual aid.

P.   Distribution Methods

1.   Direct Delivery or Transit to Requestor

a)   Direct delivery or transit of resources approved by the SEOC may be coordinated through a state agency owning the resource, mutual aid organization or vendor supply chain.

b)   The SEOC may approve the direct delivery of resources to a requestor based on efficiency, cost, delivery method, quantity, location and criticality of need.

c)   Direct delivery must remain in accordance with applicable state

laws, rules and regulations.

    d)   Resources may be directed to the requestor to a Third-Party Logistics (3PL) Management Company through the SEOC Manager.

2.   State Owned and Operated Facilities and Staging Areas

    a)   All resources distributed from state owned and operated facilities the SEOC SOP as previous outlined.

    b)   Personnel will be contracted.

    c)   Tracking will include the following:

        i)   Type(s) of Support Required;

        ii)   Number of Affected People (Survivors);

        iii)   Number of Days Support Required;

        iv)   Date Support Required (Start Date), and

        v)   Special Requirements/Concerns.

    d)   Transportation is addressed in Annex 4, Transportation

    e)   Commodity Storage or Stock Rotation, Warehousing is addressed in IEOP, Annex 9, Resource Management and Logistics

    f)   Security of resources is addressed in Annex 16, Law Enforcement Coordination and Management

    g)   Communications is addressed in Annex 3, Communications.

    h)   Re-distribution of federal resources through Cross Loading/Docking.

    i)   State owned and operated Islands of Response and Commodity Points of Distribution (C-POD) are defined and addressed in Base Plan, Appendix X-2, State Forward Operations

3.   Voluntary Agencies

    a)   The SEOC may approve the direct delivery of resources to a voluntary agency for distribution to impacted areas or designated

AHJs based on resource request approval by SEOC.

b) Voluntary Agencies designated for resources will determine capability and capacity to coordinate and manage reception and distribution of designated resources.

c) Voluntary Agencies designated for resources will designate reception areas and coordinate wrap around services to include, but not limited to: transportation, traffic and access control, force protection and security, volunteers and staffing, on-site command structure, loading/offloading equipment, certified equipment operators (as required) and Americans with Disabilities Act (ADA) accessibility, if open to the public, such as wheelchair ramps and accessible restrooms.

d) Voluntary Agencies designate onsite personnel to offload resources.

e) Voluntary Agencies coordinate with impacted areas/AHJs to identify C-PODs or other distribution points.

f) Coordinate cross-loading to multiple locations, if applicable.

g) Direct delivery must remain in accordance with applicable state laws, rules and regulations.

4. C-PODs and Islands of Response

a) For the purposes of this appendix, Islands of Response are temporary locations that are state-operated and include multi-jurisdictional capabilities.

b) Islands of Response are intended to contain strike teams and individual resources operating in designated areas to meet the immediate needs of communities and individuals through a scalable and modular structure.

c) Islands of Response may be assigned through or to the SEOC, SUAC or state-operated task forces.

d) For the purposes of this appendix, C-PODs are temporary, fixed locations that are state, county, municipality-operated or designated third party-operated and approved by the SEOC, SUAC

or Task Force, as appropriate.

e) C-PODs are intended for distribution of durable and consumable resources.

f) C-PODs and Islands of Response coordinate with the SEOC Resource Management Team regarding inventory control, management, sustainment and demobilization.

g) C-PODs are designated to manage and distribute resources which have a validated and approved resource request from the SEOC, SUAC or Task Force, as appropriate.

h) C-PODs request resupply and restocking of consumable resources through SEOC, SUAC or Task Force, as appropriate.

i) For the purposes of this appendix, requests for resupply and restocking of consumable resources will be tracked through use of WebEOC and include burn rates and documentation of need.

Q. Demobilization

1. The SEOC Manager will provide triggers and indicators for demobilization after consolation with state agency LNO's, county and municipal government, the private sector and executive leadership.

2. For the purposes of demobilization, the following factors will be considered but not limited to:

a) No imminent life safety conditions;

b) Sustained, temporary or permanent restoration of Community Lifelines;

c) Diminishing Populations in Shelters, and

d) Decrease demand for resources.

3. Responsible authority for requesting, procuring, contracting or vending private sector resources, addressed in Annex 18, Finance and Administration Management.

4. For resources provided by federal government, disposition will be managed in accordance with the Stafford Act, the Public Assistance Policy

Guide (as amended) and state and federal rules and regulations.

5. For resources procured or provided by the state not eligible for public assistance from the federal government, disposition will be managed in accordance with 30 ILCS 605 State Property Control Act and 44 Illinois Administrative Code Part 5010.

6. For local governments provided resources by the state, disposition will be managed in accordance with 2 CFR 200.313 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards- Equipment.

III. Roles and Responsibilities

A. Illinois Emergency Management Agency (IEMA)

1. SEOC Manager

a) Coordinate with IEMA Field Staff and county emergency management officials to track and disseminate local declarations.

b) Coordinate with IEMA Field Staff and local emergency management agency and Authorities Having Jurisdiction (AHJ) to ensure dissemination of information.

c) Coordinate with the SEOC private sector LNO, IDOT-H LNO, and Business Emergency Operations Center (BEOC) manager on the implementation and enforcement of waivers and exemptions to develop and disseminate updates, briefings and intelligence to the private sector.

d) Coordinate actions of SEOC liaisons to complete rapid needs assessment (RNA) for resources and distribution capabilities using resources in impact areas.

e) Coordinate with local emergency management agency (EMA) and Authority Having Jurisdiction (AHJ) to receive RNA information on resources and distribution capabilities.

f) Coordinate with the SEOC private sector liaison (SEOC PS LNO) to receive RNA information on private sector resources and distribution capabilities to verify that no alternatives resources are available internally and all contractual sources are exhausted.

g) Verify loss, absence or significant shortage in internally available

resources and capacity.

h) Certify a loss, absence or significant shortage in internal resources exists requiring a request for support through federal agencies.

i) Ensure a Presidential Emergency or Major Disaster Declaration was granted.

j) If a Presidential Emergency or Major Disaster Declaration has not been made, the need for resources and/ or assistance will suggest or imply Direct Federal Assistance (DFA) for the purposes of requesting an Emergency Declaration.

k) If a Presidential Emergency or Major Disaster Declaration is approved, make a direct request for federal assistance using the RRF.

l) Complete an RRF for federal resources and/ or assistance, identifying types, quantities, delivery location(s) and any special information or equipment needed to deliver and distribute requested items.

m) Maintain contact with the FEMA coordinating element as appropriate on the status of the RRF.

n) Ensure SEOC staff assignment and resourcing to coordinate with FEMA Fuel Task Monitors and vendors.

o) Activate resources and coordinate ESSFs in support of state identified response operations.

p) Ensure coordination of resources and/ or assistance between SEOC LNO and warehousing locations, and State Unified Area Command (SUAC), if activated.

q) Ensure maps, visual aids and displays are developed to guide situational awareness, warehouse locations and transportation routes.

r) Coordinate with ISP to provide and support force security and protection efforts.

s) Coordinate with state agencies having responsibility or authority for transportation waivers and exemptions required.

t) Coordinate with state agencies having responsibility or authority

for environmental monitoring, permitting, or waivers and exemptions in accordance with IEOP Annex 4 Transportation, Appendix X-3, Waivers and Exemptions.

u) Coordinate with the governor's office to implement rationing or permitted use provisions.

v) Coordinate with the SEOC LNOs to develop and disseminate updates, briefings and intelligence.

w) Coordinate with the Statewide Terrorism and Intelligence Center (STIC) LNO for coordination and de-confliction of disaster intelligence.

x) Coordinate and disseminate public information, crisis communications and educational messaging with SEOC public information officer (PIO), local governments and private sector.

y) Provide triggers and indicators for demobilization after consolation with state agency LNO's, county and municipal government, the private sector and executive leadership.

2. SEOC Finance LNO

a) Maintain documentation and records of transactions.

b) Maintain contact with the FEMA coordinating element as appropriate.

c) Compile, analyze, track, record and disseminate procurement and expenditure information.

d) Prepare reports and supportive documentation on use of federal resources and/or support and associated state expenditures.

3. SEOC Resource Manager

a) The SEOC Resource Manager directs and coordinates operations through the SEOC.

b) If over seven warehouses are activated, the SEOC Resource Manager, in coordination with SEOC Manager, designates a Deputy Logistics Manager and additional Warehouse Manager(s) (See Tab B).

c) Serve as the coordination point for resource management and will

maintain situational updates.

d) Develop required intelligence briefings.

e) Provide critical and priority information to stakeholders, key-decision makers, executive officers and the SEOC.

f) Coordinates with SEOC Resource Management Team and SEOC Manager to identify and secure staging areas.

g) Coordinate with SEOC manager and designated SEOC agencies to conduct assessments of pre-identified sites for equipment, staff, contracts and other support needs.

h) Determine need for and accordingly establish pre-determined sites/locations for receipt, staging, and shipping of equipment, commodities, and material.

i) Coordinate with SEOC Inventory Control Officer, Warehouse, Logistics, Tracking and Accountability and Finance and Administration Liaisons to prioritize matching requirements with available resources.

j) Coordinate with Resource Management Team to conduct assessment of needs throughout activations to ensure adequate equipment, commodities, and material are maintained to support response and recovery.

4. SEOC Resource Management LNO

a) Complete an RRF for federal resources and/or support in coordination with the FEMA coordinating element, identifying types, quantities, delivery location(s) and any special information or equipment needed.

b) Coordinate with SEOC LNOs to track state activated resources used for the receipt, transfer, distribution and re-supply of resources in support of response and recovery.

c) Coordinate with the SEOC Manager and designated IEMA Regions and other organizations regarding resource requests.

5. SEOC Warehouse Manager

a) Coordinate with SEOC Resource Management Team, individual agencies, vendors, contractors, private sector, and non-

governmental organizations (NGOs) to manage warehousing operations statewide.

b) Oversees the reception, staging and shipping of equipment, commodities or material procured by or delivered through the SEOC.

c) Determines need for type and quantity of warehouse staff.

6. SEOC Logistics Manager

a) Coordinate with SEOC agency liaisons, resource management LNOs, Warehouse Managers, Inventory Control Officers, SUAC, SAC, and other organizations for the delivery of goods and services.

b) Coordinates the movement of equipment and commodities to and from the IEMA Rodgers St. facility or other locations designated by SEOC Manager.

c) Oversees the overall movement of equipment and commodities in coordination with SEOC Manager and IDOT.

7. SEOC Inventory Control Officer

a) Coordinate with SEOC Finance and Administration LNO, individual agencies, vendors, contractors, private sector, Warehouse Manager, Logistics Manager and non-governmental organizations (NGOs) to receive and verify information on the status of goods and services.

b) Oversee the initial identification and tagging of state procured equipment, furniture, vehicles and real property.

c) Oversee continuous monitoring of status and location before, during and after an event.

d) Ensure inventory operations are maintained at state staging and warehousing locations, as identified by the SEOC.

e) Ensure inventory operations are demobilized at state staging and warehousing locations, as identified by the SEOC.

f) Conducts or oversees audits of, documentation for and record-

keeping required by state and federal laws, rules and regulations.

g) Provide inventory status updates and information to SEOC Tracking and Accountability Officer.

8. SEOC Tracking and Accountability Officer

a) Coordinate with SEOC Resource Management Team, SEOC agency liaisons, SUAC, SAC and IEMA Regional Offices to verify receipt and delivery of goods and services.

b) Oversee coordination with SEOC Inventory Control Officer.

c) Track resources from request and acquisition to warehousing, distribution, utilization and demobilization.

d) Determine status of approved resources through contact with SEOC agency LNO to determine status, use, location, point of contact, continued need and issues/concerns with resources.

e) Track resources in transit to and from warehousing and staging locations.

9. Business Emergency Operation Center (BEOC)

a) Coordinate with the SEOC and BEOC manager to ensure dissemination of information on response and recovery.

b) Develop and disseminate updates, briefings and intelligence, through the BEOC virtually, physically and/or as part of a Business Unified Incident Command (BUIC), to the private sector on physical and jurisdictional impediments to transportation of private sector resources.

c) Coordinate with SEOC LNOs on situations affecting private sector response and recovery.

d) Disseminate information to the private sector via the BEOC situational report, "Significant Event Activity Log" (SEAL), and/or through existing incident management systems.

e) Coordinate with Public Safety State Terrorism and Intelligence Center (STIC) to include verified waiver and exemption information in the HSIN Public Safety Room.

f) Coordinate with the SEOC manager, SEOC LNOs and private sector

partners to facilitate authorized ingress and egress to affected areas.

B. Illinois Department of Transportation (IDOT)

1. Coordinate with the SEOC legal LNO to incorporate waivers and exemptions into proclamation draft.

2. Evaluate necessity of and requirements for waivers and exemptions based on threat to life, health and public safety.

3. Authorize emergency movement of vehicles or loads that exceed the maximum legal dimension and weight limitations.

4. Identify appropriate arterial routes for movement of oversize/overweight resources.

5. Coordinate with IDOT Bridge Office to identify safe routes into and out of impacted areas.

6. Coordinate with ISP for escort of oversize/overweight loads.

7. Disseminate Law Enforcement Activities Data System (LEADS) messaging related to waivers and exemptions.

8. Coordinate with SOS for licensing of vehicles and financial responsibility requirements.

9. Coordinate with Department of Revenue for information concerning motor fuel tax permits.

10. Coordinate with local officials on waivers and exemptions influencing or requiring rerouting to non-state and federal roadways.

11. Communicate waiver and exemption information to SEOC LNOs and appropriate public information officers for dissemination and coordination.

12. Coordinate with IDOT PIO and SEOC PIO on authorized waivers and exemptions.

C. Illinois State Police (ISP)

1. Coordinate with the SEOC legal LNO to incorporate special permits and

exemptions into proclamation draft.

2.   Disseminate information to all ISP sworn officers to observe authorized waivers and exemptions.

3.   Coordinate with the SEOC Illinois Law Enforcement Alarm System (ILEAS) LNO to disseminate information on authorized waivers and exemptions.

4.   Coordinate with SEOC LNOs on authorized waivers and exemptions.

5.   Coordinate with ISP PIO and SEOC PIO on authorized waivers and exemptions.

D.   Illinois Commerce Commission (ICC)

1.   Coordinate with the SEOC legal LNO to incorporate waivers and exemptions into proclamation draft.

2.   Coordinate with public, municipal, cooperative and private sector utilities to identify necessary waivers and exemptions.

3.   Coordinate with SEOC LNOs on authorized waivers and exemptions.

4.   Coordinate with SEOC private sector LNO to address and disseminate information pertaining to waivers and exemptions.

5.   Disseminate information to ICC Transportation Division and ICC police officers.

6.   Coordinate with ICC PIO and SEOC PIO on authorized waivers and exemptions.

E.   Illinois National Guard (ILNG)

1.   Provides space, equipment, transportation and personnel as may be required for emergency operations, in accordance with Annex 27, Military Coordination.

F.   Illinois Department of Corrections (IDOC)

1.   Provides offender manpower for disaster relief activities and warehouse operations.

2.   Provides staff manpower for disaster relief activities and warehouse operations.

3. Provides vehicles, telecommunications equipment, portable metal detectors and night vision equipment and operators.

G. Illinois Department of Central Management Services (CMS)

1. Coordinates the purchase of or contract for the following goods and services, CMS and Illinois Department of Innovation & Technology (DoIT) coordinate the purchasing of all Information Technology (IT) and computer equipment:

a) Commodities;

b) Equipment;

c) Office supplies;

d) Telecommunications equipment;

e) Computers and software;

f) Computer programmers;

g) Vehicles, and

h) Vehicle repair vendors.

2. Coordinates the use of real property under its ownership or lease agreement and the acquisition of additional leased property as necessary.

3. Coordinates the use of excess state property and the donation of federal surplus property and the disposal of state-owned durable goods considered excess at the end of the disaster response and recovery efforts.

4. Procures items not available through state sources from commercial vendors or suppliers.

5. Provides motor equipment under the control of CMS and other state agencies and transportation services under contract in coordination with IDOT-H.

6. Provides a liaison to lead the support activities listed above for the duration of SEOC operations.

7. Coordinates negotiations with lodging vendors to house deployed emergency response and recovery personnel.

8. Provides additional telecommunications support to the SEOC as required through DoIT.

H. Illinois Secretary of State (SOS)

1. Coordinate with the SEOC legal LNO to incorporate waivers and exemptions into proclamation draft.

2. Coordinate with the SEOC LNOs on authorized waivers and exemptions.

I. Illinois Department of Revenue (IDOR)

1. Coordinate with the SEOC legal LNO to incorporate waivers and exemptions into proclamation draft.

2. Coordinate with SEOC LNOs on authorized waivers and exemptions.

IV. Innovative Solutions

A. The SEOC will pre-stage and pre-packages of Personal Protective Equipment (PPE) in locations with the highest "Burn Rate" and "Positivity Rate".

B. Contract Third-party Logistics (3PL) warehousing and distribution providers.

C. Contract for the Vendor Managed Supply Chain for specific commodities in vary amounts over extended time frames.

D. Contracted Services for staff and equipment to augment organic capabilities and provide for specialized skills and 24/7 operations.

E. Utilization of reliable Parcel Management will include USPS, FedEX and UPS for smaller shipments.

F. Adaptive use of the state's Strategic National Stockpile (SNS) distribution and warehousing concepts.

G. Use of Personal Service Contracts (PSC) for event specific subject matter expertise provided through former state employees.

V. Definitions, Authorities and References

A. Definitions

1. Business Emergency Operations Center (BEOC): Serves as the SEOC's

point of coordination for private sector integration, the management of information and intelligence exchange, situational awareness and resource coordination to effect prioritized strategies and objectives.

2. CARDS: A process to ensure a mission request is appropriate with the correct resources, staff and sustainment to support the mission.

3. Commodity Point of Distribution (C-POD): Establishes an initial point(s) where the public can obtain life-sustaining emergency relief supplies.

4. Commanders Critical Information Requirements (CCIRs): Information required to be immediately shared through pre-determined channels for immediate action.

5. Priority Information Requirements (PIRs): Information required to be shared through pre-determined channels to maintain strategic situational awareness.

6. Emergency Management Assistance Compact (EMAC): A national interstate mutual aid agreement that enable states to share resources during times of disasters.

7. Essential Elements of Information (EEI): Accurate information quickly obtained through rapid assessment in order to initiate response activities including status of critical infrastructure, critical facilities, and risk of damage to community and status of displaced citizens.

8. Lines of Effort (LOE) : Designated by the SEOC manager to coordinate resource distribution management coordination.

9. Illinois Emergency Management Agency (IEMA Ops Center): 24/7/365 operational center which supports the SEOC.

10. Illinois Law Enforcement Alarm System (ILEAS): Is represented at the State Emergency Operations Center in Springfield during statewide emergencies. ILEAS is often called upon by the State of Illinois to represent local law enforcement agencies when large operational planning needs to be conducted.

11. Joint Field Office (JFO): A temporary Federal facility established locally to provide a central point for Federal, State, local, and tribal executives with responsibility for incident oversight, direction, and/or assistance to effectively coordinate protection, prevention, preparedness, response,

and recovery actions.

12. Mobile Support Team (MST): Specialized teams in the state of Illinois that have met specialized training requirements and are approved by the SEOC manager for deployment.

13. Multi-Agency Coordination System/Center (MACS): IEMA may establish a MACS to prioritize and coordinate resource allocation and distribution for designated Area(s) of Operation (AO) based on planned event requirements and other constraints and considerations. MACS established by IEMA will include capabilities required for multi-jurisdictional command, coordination, communications and control incorporating activities associated with preparedness, prevention, response, recovery and mitigation.

14. Phased Action Levels (PALs): used to maintain situational awareness of resources capabilities during response or recovery.

15. Regional Response Coordination Center (RRCC): FEMA's Regional Response Coordination Centers operate within each of the ten FEMA regional offices around the nation. These facilities provide response and recovery support to each of the states and tribal governments within the regional jurisdictions.

16. Resource Management Team: The team established in Logistics to process resource requests.

17. Resource Request Form (RRF): The Incident Command Form (ICS 213 RR) Resource Recourse Form filled out to request resources.

18. State Active Duty State Active Duty (SAD): The Governor can activate National Guard personnel to "State Active Duty" in response to natural or man-made disasters or Homeland Defense missions. SAD is based on State statue and policy as well as State funds. Soldiers and Airmen remain under the command and control of the Governor.

19. State Emergency Operations Center (SEOC): Acts as lead in crisis/consequence management response and operations to notify, activate, deploy and employ state resources in response to any threat or act of terrorism.

20. State Area Command (SAC): Established by the SEOC to oversee coordination of information, intelligence and resource requests and allocations for field/incident operations handled individually by separate incident management and/or IC locations. SACs are activated by the SEOC

and not assigned an Operations Section. SACs may report directly to the SEOC or SUAC as assigned.

21. Statewide Terrorism and Intelligence Center (STIC): 24/7/365 all-crimes and all-hazards fusion center that provides services to state, local, federal law enforcement, and public safety partners.

22. Strike Team: A group of the same typed resources deployed to an incident or response.

23. State Unified Area Command (SUAC): Forward operating unified command area with multiagency representation located that addresses the need of the disaster.

24. Task Force: A group of unlike, typed resources deployed to an incident or response that can support each other during the response.

25. Third Party (3PL) - 3PL Management: In logistics and supply chain management, Third Party is an organization's use of third-party businesses to outsource elements of its distribution, warehousing, and fulfillment services

26. WebEOC: A State of Illinois web-based information management software program.

B. Authorities

1. 49 Code of Federal Regulations, Part 390 through 399, as amended

2. 20 ILCS 2610, Illinois State Police Act, as amended

3. 625 ILCS 5/15, Illinois Size and Weight Law, as amended

4. 625 ILCS 5/18b-105, Rules and Regulations, as amended

5. 20 ILCS 3305, IEMA Act, as amended

6. 625 ILCS 5/18c, Illinois Commercial Transportation Law, as amended

7. 15 ILCS 305, Secretary of State Act, as amended

8. Title 86, Revenue Chapter 1, Department of Revenue Part 500, Subpart C, Motor Fuel Use Tax, as amended

C. References

1. Illinois Emergency Management Agency, Illinois Emergency Operations Plan (as amended)

2. Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 U.S.C. § 5121 et seq

3. FEMA Distribution Management Plan Guide EMPG FY2019 https://www.fema.gov/media-library-data/1567005162420-6a397b542cf5a7678781414cfa4e3661/FEMA_Distribution_Management_Plan_Guide_EMPG_FY2019.pdf

4. National Response Framework (NRF) https://www.fema.gov/emergency-managers/national-preparedness/frameworks/response

5. IDOT Oversize and Overweight Permit Movements on State Highways Manual, as amended

6. State of Illinois Strategic National Stockpile Plan (as amended)

7. FEMA IS-26 Distribution Management Plan Guide

Resource Type	Function	State Requirement	State Resource Available	Resources Anticipated to Filled Through EMAC (Total)	ILNG	Total State Resource Gap	Federal Allocation	Private Sector	State Gaps (Shortfalls for WVSZ)
20-person Wildland Firefighter Hand Crew (8 crews total)	Firefighting	0 assets			Offseason: (3)			14 crews	
4-person Structure Firefighter Module (Fire Officer, Fire Apparatus Driver/Operator, 2 Firefighters) (90 modules total)	Firefighting	Under review by MABAS and SOI, 120.PAX/30 Teams						19 modules	
Air Ambulance (Rotary Wing)	Logistics Management	Under review	0		3		Not Identified		16 A/C
Airfield Support Teams	Transportation	FAA / DOD				Need Defined	Resource allocation currently under review		None
Amateur Radio Emergency Services (ARES)/Radio Amateur Civil Emergency Services (RACES)	Comms			0					

Base/Mobile Communications System								
Ambulance Contract (600 ambulance) NMSZ covers two zones (300 ambulances per zone)	Logistics Management	Medical Transport Vehicle Type I and Type II (6 each); 24 Ambulance Task Forces Type I	Under review				36 ambulance	152 ambulance
Ambulance Strike Team	Logistics Management	3-508-1029 8 Type I, 12 Type II	Under review				Not Identified	144 teams
Animal Disease Control Team (USDA)	Agriculture and Natural Resources	IL Dept of Ag - similar resources	Coordinate through agency liaison				Allocation Under Review	88 personnel
Animal ERO (Animal and Plant Health Inspection Service) – 5 Type III Teams	Agriculture and Natural Resources	IL Dept of Ag - similar resources	Coordinate through agency liaison	What is it and what does it do?			Allocation Under Review	76 personnel
Applied Public Health Team (APHT)	Logistics Management	12 each 12-508-1144 Public Health and Medical Systems Assessment Team Type I					0 teams	Not identified
AUXCOM	Comms	1 alternate facility, 250 PAX, Mobile/Remote PAX and Capabilities						
Basecamp Support Team	Logistics Management	0				Criteria Applied		
Blankets	Logistics Management	340,000	29,722	0	0	0		
Bridge Assessment Engineers	Transportation	90 teams	223 HWY / 11 Railways IDOT EQ Team	20 (2) teams		70 (2 person teams)	Resource allocation currently under review	20 engineers
Building Damage Inspectors	Public Works / Infrastructure	0				1 inspector		
Bulk Water	Logistics Management	0		ILNG - Water Buffalos		1,648,263 liters		
Canine Search and Rescue Team - Land Cadaver Air Scent	Urban SAR					Not Identified		162 teams
Chemical, Biological, Radiological, and Nuclear Consequence (CBRN) Management	Oil and HazMat	1 SWMDT (TRT)	EMAC as needed - requested from on-scene coordinator	1 (CERFP)		Request from OSC - EPA Response Corps		

Advisory Division (CMAD) (15)								
Civil Air Patrol (CAP) - fixed	Comms	8 type I	0	0	0	0		
Communications System Damage Assessment Team	Comms	MERS				This is state/ EMAC resource for which there is not federal substitute		
Congressional	External Affairs		1				7 personnel	
Consumable Medical Supplies (CMS) Kits	Logistics Management	0	ARC			742 kits		
Cots	Logistics Management	170,000	29,722	0	0	0		
Debris Management Team	Public Works / Infrastructure	Available resources not identified				1 team		
Debris Monitoring and Oversight	Public Works / Infrastructure	30 teams/132 personnel				Not allocated		
Debris Monitoring and Oversight	Public Works / Infrastructure	12 each 7-508-1234 Debris Monitoring Teams	30 teams/132 personnel	0	0	0		
Deployable Tactical Operations System (DTOS) (20) - USACE: Communications Support	Public Works / Infrastructure					2 DTOSs		
DHS Surge Capacity Force (SCF) Ancillary Support - SCF Specialists	Operational Coordination		Federal Only				Per allocation Criteria	Federal Only
Disaster Emergency Communications (DEC) Cadre Package	Comms	0		1 Signal Unit		2 drivers		
Disaster Emergency Communications Package	Comms	MERS				*Allocation criteria applies		

Disaster Medical Assistance Team (DMAT)	Logistics Management	IRCT - 3, DMAT - 2, MHT - 6, DMORT - 4, Morgue - 1, MAS - 2, 1 - IMERT, 30 Ambulance Strike team (?)					2 teams		76 teams
Disaster Mortuary Operational Response Teams (DMORTs) Assessment (6 person teams)	Logistics Management	Under review					0 teams		96 teams
Disaster Portable Morgue Units	Logistics Management	Under review	0				0 units		Not identified
Disaster Recovery Team	Public Works / Infrastructure	0				0 teams			
Disaster Supplemental Nutrition Assistance Program (D-SNAP) (Food and Nutrition Service) service	Agriculture and Natural Resources	Il Dept of Human Services - similar resources	Coordinate through agency liaison				Allocation Under Review		Not Identified
Disaster Survivor Assistance Team Small Individual Assistance (IA) Staffing = 45 staff Large IA Disaster module = 214 staff	Mass Care	0 teams				1 small team			
DoD – Rotary Wing – Recon/Transport (8 for IL)	DOD	Available resources not identified.				8 a/c			
DoD – Tactical Wheel Vehicle (TWV) requirements – 495 TWV (60 for IL)	DOD	Available resources not identified.				60 trucks			
DoD – Type II Hoist Capable Rescue Helicopter – 36 Aircraft (6 for IL)	DOD	Available resources not identified.				6 a/c			
DoD –Rotary Wing requirements, SAR services – 85 aircraft (11 for IL)	DOD	Available resources not identified.				11 a/c			
Drinking Water - Liters	Logistics Management	4,979,880	1,000,000	3,979,880	0	0			
Durable Medical Equipment (DME) Kits	Logistics Management	0	ARC			741 kits			
Energy Infrastructure Response Team - minimizes disruptions to energy. (Remote support available)	Energy	0				1 team			Not Identified

Engineering Services teams	Public Works / Infrastructure	0				20 teams		
Environmental Response Team (20) - provide assistance at the scene of hazardous substance releases.	Oil and HazMat	19 teams	EMAC as needed - 5 teams requested from on-scene coordinator	none		Request from OSC		
Evacuation Assembly Sites	Mass Care	0 sites		Security Only				
Evacuation Liaison Team (DoT (Federal Highway Administration))	Transportation	see note					Resource allocation currently under review	20 teams
Fatality Search and Rescue Teams (ANG) – within six hours after notification.	Logistics Management	Under review	0		1		*State NG asset	Not identified
Federal Aviation Administration (FAA) Field Incident Command, Stabilization, and Restoration Staff	Transportation	Resource requirements still under review	Available resources still under review			Fed Resource	Resource allocation currently under review	
Federal Aviation Administration (FAA) Initial Response /Damage Assessment Teams Initial Response/Damage Assessment – each team is a team of 4 personnel	Transportation	None	0			Fed Resource	Resource allocation currently under review	None
Federal Law Enforcement Officers (FLEOs) (initial push- 40 QRTs/ 1,000 FLEOs.	Public Safety	40 6-508-1240 Type I (Mobile Field Force), 16 6-508-1245 Type I (Special Weapons and Tactics Team)	1 MFF NIMS Type I				125 Federal Law Enforcement Officers	Not Identified
Federal Staging Area (FSA) teams	Logistics Management	Federal Only				0 FSA		
FEMACorps teams	Operational Coordination	8	Federal Only				Per allocation Criteria	Federal Only
Field Coordination Center (FCC)	Public Safety	1 EOC	4 potential SUACs, SAC - TBD				1 FCC	Not Identified
Food Safety Inspections-Food Safety and Inspection Service Office of International Affairs	Agriculture and Natural Resources	IL Dept of Public Health - similar resources	Coordinate through agency liaison				Allocation Under Review	Not Identified

Force Module Package - Staffing personnel in first 3 days upward to 1667 personnel as needed.	Operational Coordination		Federal Only			Level 2 Staffing 129-692 personnel as needed		Federal Only
Fresh Food (if calories are provided by fresh food) 2,000 calories per person daily	Agriculture and Natural Resources	IL Dept of Public Health - similar resources	Coordinate through agency liaison	ESF 11 will be reviewing at FEMA level		Allocation Under Review		Not Identified
Fuel – Diesel	Logistics Management	44,000-gallon monthly avg.			135,000 gallons			
Fuel – MoGas	Logistics Management	55,500-gallon monthly avg.			24,000 gallons			
Generators	Logistics Management	0			Under Review			
Hazardous Materials Entry Team (HAZMAT) - Typical entry tasks include air monitoring, sampling, stabilization and eventual clean-up of a release/discharge.	Oil and HazMat	39 teams MABAS	EMAC as needed - requested from on-scene coordinator	none	Request from OSC			
Historic Architects and Structural Engineers	Agriculture and Natural Resources	unknown	0			Allocation Under Review		Not Identified
Incident Management Assistance Teams (IMATs)	Operational Coordination	4	Federal Only			1 Regional IMAT		Federal Only
Incident Management Team	Agriculture and Natural Resources	IL - IMT	Coordinate through agency liaison			Allocation Under Review		40 teams
Incident Management Teams (8 IMTs total)	Firefighting	EMAT (60 PAX) 4 Teams: IMT capability under review.			DNR: 30 Person Complex Team		None	
Incident Response Coordination Team (IRCT)	Logistics Management	Resource requirements not identified	Available resources not identified.			0 teams		8 teams
Incident Response Vehicle (IRV) (4) - serves as a forward extension of the IMAT coordinating federal assistance during disaster responses.	Comms	Trailer mounted, 2 Full VEH, 2 Partial VEH, I Portable EOC			0 vehicles			
Incident Support Base (ISB) and ISB Teams *ISB team =10-12 personnel initially.	Logistics Management	12 sites			1 ISB team			

Individual Assistance (IA) Modules Small IA = 98 Large IA = 259	Mass Care	FEMA				1 small IA module			
Individual Assistance Support Contract Camps (formerly IA-TAC) - deploys contractor planning staff within 24-72 hours after Notice to Proceed	Mass Care					Covered under Sector 1 (Jacobs) Indefinite Delivery, Indefinite Quantity hybrid contract			
Infant Toddler Kits (ITKs)	Logistics Management	109,884 ITKs	0	0	0	0			
Infrastructure Assessment Teams	Public Works / Infrastructure	90% is owned by the Private Sector in the impacted area - DFA would be needed - Identify critical locations				20 teams			
Intergovernmental	External Affairs		50				9 personnel		
Interim Operating Facilities (IOFs)/Joint Field Offices (JOFs)	Operational Coordination	1 Joint Field Office	Federal Only				1 per state	Federal Only	
Joint Info Center (JIC)	External Affairs		1				19 personnel		
Joint Patient Assessment and Tracking System (JPATS)	Logistics Management	20 teams	0				2 JPATS	Not identified	
Large Individual Assistance (IA)/Public Assistance (PA) Event	External Affairs						1 large team		
Manufactured Housing Units (MHU) Support	Logistics Management	0				Under Review			
Maritime Administration: MARAD Berthing Ship (DoT) (178 Vessels in the NDRF, 48 Vessels in the RRF)	Transportation	USCG / USACE	0			Fed Resource	Resource allocation currently under review		
Meals	Logistics Management	4,050,000	1,000,000	3,050,000	0	0			
Medical Evacuation Air Heads	Logistics Management	2 or more	0				0 air heads	Not identified	

Mental Health Teams	Logistics Management	12-508-1186 60 Type I and 60 Type II	0				0 teams		Not identified
Mobile Communications Office Vehicle (MCOVs) (16 out of 60) 6 teams across the US nation.	Transportation		Same as MEOV	0	0	0			
Mobile Communications Office Vehicle (MCOVs) (16 out of 60) 6 teams across the US nation.	Comms	Same as MEOV				2 MCOVs			
Mobile Emergency Operations Center Support System	Comms	Trailer mounted, 2 Full VEH, 2 Partial VEH, I Portable EOC		4 Joint Integrated Communication System (JISC) and JISC Wing		This is state resource for which there is not federal substitute			
Mobile Emergency Operations Vehicle (MEOV) (12)	Transportation		1 Type I, 2 Type II, 17 Type III: Capability under review.	0	0	0			
Mobile Emergency Operations Vehicle (MEOV) (12)	Comms	1 Type I, 2 Type II, 17 Type III: Capability under review.				1 MEOVs			
Mobile Emergency Response Support (MERS) Detachments – 36 teams (5 persons per team – initial push 180 personnel) provide mobile telecommunications, life support, logistics, operational support and power generation	Transportation		Capability under review by SOI, 9 teams needed	0	0	0			
Mobile Emergency Response System (MERS) Detachments – 36 teams (5 persons per team – initial push 180 personnel)	Comms	Capability under review by SOI, 9 teams needed				1 team			
Mobile/Fixed C2 Satellite System (20) - Mobile command, control, and communication units	Comms	TECS and UCP Based (MERS), 16 UCP and 9 ITECS, 12 FOG.		24 SATCOM Assets		*Allocation criteria applies			
National Animal Health Emergency Response Corps	Agriculture and Natural Resources	IL Dept of Ag - similar resources	Coordinate through				Allocation Under Review		Not Identified

			agency liaison						
National Criminal Enforcement Response Team - supports environmental crime investigations.	Oil and HazMat	0	EMAC as needed - requested from on-scene coordinator	none		Request from OSC			
National Plant Diagnostic Network and National Animal Health Lab Staff	Agriculture and Natural Resources	NAHLN	Coordinate through agency liaison	1, LVL II, U of I Vet Diagnostic Lab,			Allocation Under Review		Not Identified
National Response Team - supports the regional response teams.	Oil and HazMat	Federal Resource Only	EMAC as needed - requested from on-scene coordinator	none		Request from OSC			
National Veterinary Response Team (NVRT)	Logistics Management	NIMS - Vet Medical Teams	0				0 teams		Not identified
On-Scene Coordinators (230) - responds to any hazardous substance releases or oil discharges. SUAC	Oil and HazMat	Limited - 2 - 4	EMAC as needed - requested from on-scene coordinator	1 (CST)		Request from OSC			
Planning and Products	External Affairs		1				11 personnel		
PMCs with Reception, Staging, On-Ward Movement and Integration (RSOI) Section	Logistics Management	Federal Only							
Port Assessment and Restoration Teams	Transportation	USCG / USACE 2 teams	0			18 (2 person) teams	Resource allocation currently under review		0 teams
Private Sector	External Affairs		2				6 personnel		
Quick Response Teams (QRTs) comprised of 25 Federal Law Enforcement Officers (FLEOs)	Public Safety	6-508-1034 (Patrol Team) Type I (16)	MFF NIMS Type I				1 Quick Response Teams		257 teams
Radiological Emergency Response Team (20) - provides onsite and lab-based radiation risk monitoring services	Oil and HazMat	DOE RAP	EMAC as needed - requested from on-scene coordinator	none		Request from OSC			
Railway Assessment Teams	Transportation	Private	ICC			Private Sector - 0	Resource allocation currently		None

							under review		
Rapid Deployment Force personnel staffing for Federal Medical Station (FMS)	Logistics Management	Resource requirements not identified	0				0 teams		10 teams
Regional Response Team (13) – for interagency policy coordination.	Oil and HazMat	Federal Resource Only	EMAC as needed - requested from on-scene coordinator	none		Request from OSC			
Relayed fixed wings	Comms	12 type type I	0	0	0	0			
Resource Support	External Affairs		1				5 personnel		
Responder Support Camps (RSC)	Logistics Management	Unknown - reported there may be one tent city with MABAS							
Response Support Corps (1,000 ppl of 2,600 deployable) – force multiplier.	Oil and HazMat	0	EMAC as needed - requested from on-scene coordinator	none		Request from OSC			
Roadway/Highway Assessment Teams	Transportation	33 teams	9 Teams (3pax per team) 16,000 HWY miles / 2100 interstate miles	20 (2 pax) teams		13 (2 pax person) teams	Resource allocation currently under review		23 teams
Services Access Team (SAT)	Logistics Management	Under review	0				0 teams		120 teams
Shelter Staffing	Mass Care	32 teams (ARC - in state)		Security Only		3,703 personnel			
Staffed FMS - Federal Medical Station (FMS) equipment sets	Logistics Management	unknown	3 Field Hospitals previously identified				2 stations		Not Identified
Strike Team - Hazardous Materials (HAZMAT)	Firefighting	MABAS and SOI 19 teams						30 teams	
Trauma Critical Care Team (TCCT)	Logistics Management	12 Type I, 24 Type II (Mobile Medical Support Team); 40 Type I, 80 Type II (Emergency Critical Care Team)	IMERT (1 Team), REMERT (1 Team)				0 teams		104 teams
Type 1 US&R Task Force (TF) (total of 18 task forces)	Urban SAR	1 - IL TF 1				1 task force			44 task forces

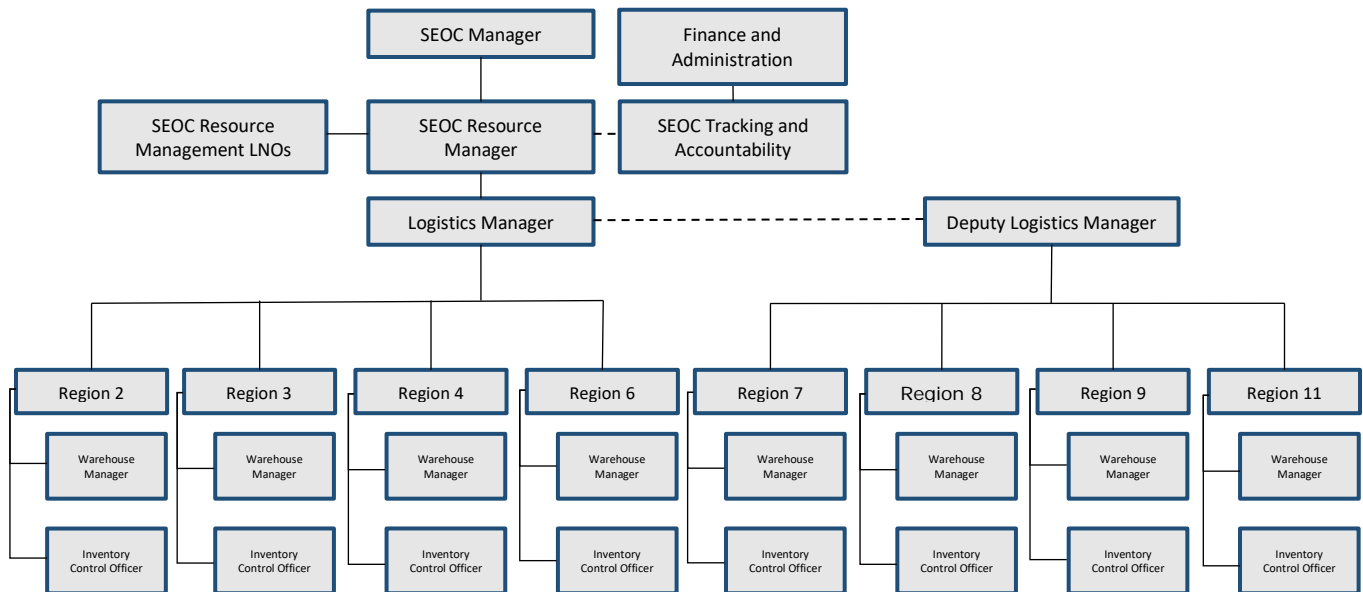|									
Type 1/Type 2 Engine Strike Teams (each strike team has 5 engines and a supervisor – 21 individuals per strike team) (18 strike teams total)	Firefighting							None	
Type 3 Helicopters with Pilot, Helicopter Manager and crew (4 individuals per helicopter) (8 helicopters total)	Firefighting	Guard has helicopter capabilities		20 UH60, 3 UH60 L, 7 CH47, 4 UH72				32 helicopters	
Type 3/Type 4/Type 5/Type 6 Engine Strike Teams (each strike team has 5 engines and a supervisor – 21 individuals per strike team) (18 strike teams total)	Firefighting	MABAS and SOI - Not available based on Type I/II deployment						24 personnel	
Urban Search and Rescue (US&R) Incident Support Team (IST)	Urban SAR	1 MABAS		IEMA and Guard have limited resources.		0 ISTs			46 IST
Veterinary Diagnostic Teams	Agriculture and Natural Resources	IL Dept of Ag - similar resources	Coordinate through agency liaison	What is it and what does it do?			Allocation Under Review		120 personnel
Victim Identification Center (VIC) Team	Logistics Management	Under review					0 teams		10 teams
Water Tender Strike Teams (5 water tenders with a supervisor – 11 individuals per Strike Team) (8 Strike Teams total)	Firefighting	MABAS AND SOI estimate 30 teams						27 teams	

Figure 1

Figure 2 - Expanded