

NOTICE OF AWARD
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STATE OF ILLINOIS
DEPARTMENT OF
CENTRAL MANAGEMENT SERVICES

T NUMBER: T5300
PAGE NO.: 00001

DISTRIBUTE TO: 416PSD : BUREAU OF STRATEGIC SOURCING

NOTICE OF AWARD

CONTRACT TITLE: PSD TOILET TISSUE, RECYCLED CONTENT -
STATE USE WORKSHOP

CONTRACT NO: 4017749

OPTIONS AVAILABLE: 01 JOINT PURCHASING: YES

VENDOR NAME AND ADDRESS VENDOR NUMBER:
MALCOLM EATON ENTERPRISES
570 WEST LAMM RD
FREEPORT, IL 61032-9695

CONTACT THE FOLLOWING IN THE EVENT OF QUESTIONS PERTAINING TO THIS CONTRACT:

BUYER NAME AND PHONE
LANCE TRAYNOR
(217) 782-4561

SOLICITATION: 227681 BID OPEN DATE: 08/05/14

CONTRACT NO: 4017749
A10011 : STATE USE WORKSHOP SET-ASIDE:

THIS REQUEST IS DESIGNATED AS A SET-ASIDE FOR NOT-FOR-PROFIT SHELTERED
WORKSHOPS FOR THE HANDICAPPED PARTICIPATION ONLY ACCORDING TO ILL.
PROCUREMENT CODE, SECTION 30ILCS 500/45-35.

CONTRACT NO: 4017749
A10128 : VENDOR PAYMENT PROGRAM:

DUE TO UNPRECEDENTED ECONOMIC RECESSION, ILLINOIS HAS EXPERIENCED
LOWER THAN EXPECTED REVENUES WHICH HAS LED TO A DELAYED PAYMENT CYCLE.
IN MANY CASES, VENDORS AND SERVICE PROVIDERS ARE WAITING SEVERAL
MONTHS TO RECEIVE PAYMENT FOR GOODS AND SERVICES PROVIDED TO THE
STATE. THE STATE OF ILLINOIS VENDOR PAYMENT PROGRAM IS INTENDED TO
PROVIDE RELIEF TO THOSE VENDORS AND SERVICE PROVIDERS.

FOR MORE INFORMATION PLEASE SEE OUR WEBSITE AT PAYMENTS.ILLINOIS.GOV.

CONTRACT NO: 4017749
A10206 : FEDERAL SUSPENSION AND DEBARMENT CONTRACT CERTIFICATION

VENDOR CERTIFIES THAT DURING THE LAST FIVE (5) YEARS, NO ORDER,
JUDGMENT OR DECREE OF ANY FEDERAL AUTHORITY HAS BEEN ISSUED BARRING,
SUSPENDING, OR OTHERWISE LIMITING ITS RIGHT TO CONTRACT WITH ANY
GOVERNMENTAL ENTITY, INCLUDING SCHOOL DISTRICTS, OR TO ENGAGE IN ANY
BUSINESS PRACTICE OR ACTIVITY.

VENDOR FURTHER CERTIFIES THAT IT WILL INCLUDE THIS CERTIFICATION
WITHIN EVERY SUBCONTRACT RELATED TO PERFORMANCE OF THIS CONTRACT.

CONTRACT NO: 4017749
N58861 : SCOPE:

ESTABLISH A TWO-YEAR TERM CONTRACT FOR ALL STATE AGENCIES AND LOCAL
GOVERNMENTAL UNITS AUTHORIZED TO PARTICIPATE IN THE JOINT PURCHASING
PROGRAM TO PURCHASE TOILET TISSUE MADE FROM RECYCLED POST CONSUMER
MATERIAL.

SPECIAL RENEWAL OPTION:
UPON MUTUAL AGREEMENT OF THE PARTIES, THE STATE RESERVES THE RIGHT TO
RENEW THE RESULTING CONTRACT FOR A TOTAL OF TWO (2) YEARS IN ONE OF

THE FOLLOWING MANNERS:

- A) ONE RENEWAL FOR THE ENTIRE RENEWAL ALLOWANCE.
- B) ANY COMBINATION OF FULL OR PARTIAL-YEAR RENEWALS UP TO AND INCLUDING THE ENTIRE RENEWAL ALLOWANCE.

CONTRACT NO: 4017749
N58862 : RECYCLED MATERIAL:

ALL TISSUE PRODUCTS ON THIS CONTRACT ARE 100% POST-CONSUMER RECYCLED CONTENT.

CONTRACT NO: 4017749
N58863 : ORDERING INSTRUCTIONS:

DELIVERY OF ITEMS ON THIS CONTRACT MAY BE REQUIRED TO ANY LOCATION WITHIN THE STATE OF ILLINOIS. DELIVERY LOCATIONS WILL BE IDENTIFIED ON THE INDIVIDUAL CONTRACT RELEASE ORDER FORMS OR PURCHASE ORDERS FROM LOCAL GOVERNMENTAL UNITS.

CONTRACT NO: 4017749
N58864 : MINIMUM ORDERING QUANTITIES:

IN ORDER TO RECEIVE DELIVERY WITH FREIGHT PAID BY THE VENDOR, THE MINIMUM ORDER MUST BE 50 CASES. FOR ORDERS LESS THAN THE MINIMUM, THE VENDOR WILL REMOVE THE FREIGHT COMPONENT FROM THE CONTRACT PRICE AND ADD THE FREIGHT CHARGE TO THE INVOICE AS A SEPARATE LINE ITEM. THE STATE RESERVES THE RIGHT TO REQUEST ADDITIONAL DOCUMENTATION FROM THE CONTRACTOR IN ORDER TO SUBSTANTIATE ACTUAL FREIGHT CHARGES.

DISCOUNT:
BULK ORDERS OF 200 OR MORE CASES ARE ELIGIBLE FOR A DISCOUNT. THE CUMULATIVE CASE QUANTITY OF ANY ORDER SHALL BE USED TO DETERMINE THE BULK ORDER DISCOUNT. REFER TO LINES 00007 AND 00008 FOR DETAILS ABOUT RECEIVING THE DISCOUNT FOR BULK ORDERS.

CONTRACT NO: 4017749
N58868 : ECONOMIC ADJUSTMENT CLAUSE

THE PRICES IN THIS CONTRACT MUST REMAIN FIRM THE FIRST YEAR OF THE CONTRACT. THEREAFTER, ONE PRICE ADJUSTMENT NO MORE FREQUENTLY THAN ONCE A YEAR WITH AN INDUSTRY INDEX INCREASE OF 5% OR GREATER.

ALL ADJUSTMENT REQUESTS SHALL BE MADE IN WRITING. VENDOR SHALL NOT BE ENTITLED TO APPLY AN UPWARD PRICE ADJUSTMENT WITHOUT FIRST OBTAINING APPROVAL OF SUCH REQUEST FROM THE STATE.

IN THE EVENT A DOWNWARD ADJUSTMENT IS WARRANTED, THE STATE RESERVES THE RIGHT TO ADJUST ONCE DURING ANY GIVEN SIX (6) MONTH PERIOD FOR THIS DECREASE. IT WILL BE THE RESPONSIBILITY OF THE VENDOR TO NOTIFY THE BUREAU OF STRATEGIC SOURCING (BOSS) OF ANY SUCH DECREASE.

MAXIMUM ALLOWABLE ADJUSTMENTS SHALL BE GOVERNED BY THE U.S. BUREAU OF LABOR STATISTICS PRODUCER PRICE INDEX (PPI) ITEM NUMBER:

WPU09120725 - HIGH GRADES WASTEPAPER MANUFACTURING

THE BASE PPI PUBLISHED INDEX WILL BE DETERMINED BY THE MONTH OF THE BID OPENING DATE. IF THE BID OPENING DATE OCCURS IN MAY, THEN THE BASE PPI WILL BE MAY'S PUBLISHED INDEX.

THE PUBLISHED PPI INDEX AT THE TIME OF REQUESTED ADJUSTMENT WILL BE DETERMINED BY THE MONTH AND DAY THE ADJUSTMENT WAS SUBMITTED TO BOSS REGARDLESS OF WHETHER IT IS A PRELIMINARY OR FINAL INDEX PUBLICATION. NO FURTHER ADJUSTMENTS WILL BE MADE ONCE THE MAXIMUM ALLOWABLE ADJUSTMENT HAS BEEN CALCULATED FOR THE GIVEN YEAR.

THE MAXIMUM ALLOWABLE ADJUSTMENT SHALL BE CALCULATED AS FOLLOWS:

MAXIMUM ALLOWABLE PRICE = A / B * C

A = BID PRICE
B = BASE PPI INDEX (DEFINED BY TIME OF BID OPENING)
C = PUBLISHED PPI INDEX AT TIME OF REQUESTED ADJUSTMENT

THE U.S. BUREAU OF LABOR STATISTICS WEBSITE CAN BE LOCATED AT
[HTTP://WWW.BLS.GOV/PPI/](http://www.bls.gov/ppi/).

REQUESTED ADJUSTMENTS SHALL INCLUDE THE CONTRACT NUMBER, COMMODITY
NUMBER, LINE NUMBER, BID PRICE AND REQUESTED PRICE ADJUSTMENT IN A
FORMAT SIMILAR TO THE FOLLOWING:

```
-----  
! LINE NUMBER ! COMMODITY NUMBER ! BID PRICE ! REQUESTED PRICE !  
!-----!  
! ##### ! XXXX-XXX-XXXX ! $ #.## ! $ #.## !  
!-----!  
! ##### ! XXXX-XXX-XXXX ! $ #.## ! $ #.## !  
!-----!
```

IN ALL CASES THE CONTRACTOR MUST FILE A CLAIM FOR SUCH ADJUSTMENT
PRIOR TO THE DELIVERY OF THE GOODS. IN ANY EVENT, THE CLAIM FOR SUCH
ADJUSTMENT WILL NOT APPLY TO RELEASE ORDERS DATED PRIOR TO THE DATE
THE BUREAU OF STRATEGIC SOURCING RECEIVED THE REQUESTED INCREASE.

IF THE CONTRACTOR HAS UNRESOLVED COMPLAINTS FILED AGAINST HIM FOR NON-
DELIVERY OR POOR QUALITY, HIS REQUEST MAY BE DENIED UNTIL SUCH TIME AS
ALL PAST COMPLAINTS ARE RESOLVED TO THE SATISFACTION OF THE STATE.

VENDOR NAME AND ADDRESS

MALCOLM EATON ENTERPRISES
570 WEST LAMM RD
FREEPORT, IL 61032-9695

CONTRACT NO: 4017749
PYMT TERMS: NONE
DELIVERY: 20 DAYS ARO
VENDOR NO:
BUSINESS CLASS CODE: CNLEN
LEGAL STATUS: TAX-EXEMPT
CONTRACT END DATE: 09/30/18

PRIME VENDOR: N
CONTRACT BEGIN DATE: 10/01/14

CONTACT NAME: DARWIN WINKELMAN
CONTACT PHONE: (815) 235-7181-145
CONTACT E-MAIL: DWINKELMAN@SPIRITPAPER.COM

CONTACT FAX: (815) 235-7180

CONTRACT ITEMS/SERVICES
BY LINE ITEM

T NUMBER: T5300
PAGE NO.: 00005

LINE#	DESCRIPTION/MFGR/BRAND	QUANTITY FROM/TO	UNIT	DISCOUNT	UNIT PRICE
00001	<p>COMMODITY CODE: R113-588-2413 TISSUE, TOILET, 1 PLY, 1000 SHEETS, WRAPPED.</p> <p>1. INDIVIDUALLY WRAPPED 2. WHITE 3. 4.5" WIDE AND PERFORATED AT 3.75" INTERVALS, APPROXIMATE 4. CORE DIAMETER 1-1/4" TO 1-1/2" 5. 100% POST-CONSUMER RECYCLED CONTENT 6. 1000 SHEETS/ROLL 7. 96 ROLLS/CASE</p> <p>CONSISTENT SHEET FORMATION WITH EVENLY CUT EDGES; NO HOLES OR FIBER CLUMPS; WOUND TIGHTLY ON STIFF CYLINDRICAL PASTEBOARD CORE.</p> <p>CASE CONSTRUCTION TO BE SUFFICIENTLY RIGID; WILL NOT COLLAPSE UNDER ORDINARY CONDITIONS OF TRANSPORTATION AND STORAGE</p> <p>VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749 MODEL: CATALOG #100WR1-50</p>	6100.000	CASE	N/A	\$ 39.69000
00002	<p>COMMODITY CODE: R113-588-2414 TISSUE, TOILET, 1 PLY, 1000 SHEETS, NOT WRAPPED.</p> <p>1. INDIVIDUAL ROLLS ARE NOT WRAPPED 2. WHITE 3. 4.5" WIDE AND PERFORATED AT 3.75" INTERVALS, APPROXIMATE 4. CORE DIAMETER 1-1/4" TO 1-1/2" 5. 100% POST-CONSUMER RECYCLED CONTENT 6. 1000 SHEETS/ROLL 7. 96 ROLLS/CASE</p> <p>CONSISTENT SHEET FORMATION WITH EVENLY CUT EDGES; NO HOLES OR FIBER CLUMPS; WOUND TIGHTLY ON STIFF CYLINDRICAL PASTEBOARD CORE.</p> <p>CASE CONSTRUCTION TO BE SUFFICIENTLY RIGID; WILL NOT COLLAPSE UNDER ORDINARY CONDITIONS OF TRANSPORTATION AND STORAGE.</p> <p>VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749 MODEL: CATALOG #100EW1-50</p>	55150.000	CASE	N/A	\$ 38.49000
00003	<p>COMMODITY CODE: R113-588-2415 TISSUE, TOILET, 2 PLY, 500 SHEETS, WRAPPED.</p> <p>1. INDIVIDUALLY WRAPPED 2. WHITE 3. 4.5" WIDE AND PERFORATED AT 3.75" INTERVALS, APPROXIMATE 4. CORE DIAMETER 1-1/4" TO 1-1/2" 5. 100% POST-CONSUMER RECYCLED CONTENT 6. 500 SHEETS/ROLL 7. 96 ROLLS/CASE</p> <p>CONSISTENT SHEET FORMATION WITH EVENLY CUT EDGES; NO HOLES OR FIBER CLUMPS; WOUND TIGHTLY ON STIFF CYLINDRICAL PASTEBOARD CORE.</p>	3625.000	CASE	N/A	\$ 37.47000

CONTRACT ITEMS/SERVICES
BY LINE ITEM

T NUMBER: T5300
PAGE NO.: 00006

LINE#	DESCRIPTION/MFGR/BRAND	QUANTITY FROM/TO	UNIT	DISCOUNT	UNIT PRICE
00003	CONTINUED.... CASE CONSTRUCTION TO BE SUFFICIENTLY RIGID; WILL NOT COLLAPSE UNDER ORDINARY CONDITIONS OF TRANSPORTATION AND STORAGE. VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749 MODEL: CATALOG #500WR2-50				
00004	COMMODITY CODE: R113-588-2416 TISSUE, TOILET, 2 PLY, 500 SHEETS, 4.5", NOT WRAPPED. 1. INDIVIDUAL ROLLS ARE NOT WRAPPED 2. WHITE 3. 4.5" WIDE AND PERFORATED AT 3.75" INTERVALS, APPROXIMATE 4. CORE DIAMETER 1-1/4" TO 1-1/2" 5. 100% POST-CONSUMER RECYCLED CONTENT 6. 500 SHEETS/ROLL 7. 96 ROLLS/CASE CONSISTENT SHEET FORMATION WITH EVENLY CUT EDGES; NO HOLES OR FIBER CLUMPS; WOUND TIGHTLY ON STIFF CYLINDRICAL PASTEBOARD CORE. CASE CONSTRUCTION TO BE SUFFICIENTLY RIGID; WILL NOT COLLAPSE UNDER ORDINARY CONDITIONS OF TRANSPORTATION AND STORAGE. VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749 MODEL: CATALOG #500EW2-50	7080.000	CASE	N/A	\$ 36.21000
00005	COMMODITY CODE: R113-588-2401 TISSUE, TOILET, 2 PLY, 1000', 3.5", NOT WRAPPED. 1. INDIVIDUAL ROLLS ARE NOT WRAPPED 2. WHITE 3. 3.5" WIDE AND DEFORATRED AT 3.75" INTERVALS 4. CORE SIZE 3.4" 5. 100% POST-CONSUMER RECYCLED CONTENT 6. 1000 FEET 7. 12 ROLLS/CASE CONSISTENT SHEET FORMATION WITH EVENLY CUT EDGES; NO HOLES OR FIBER CLUMPS; WOUND TIGHTLY ON STIFF CYLINDRICAL PASTEBOARD CORE. CASE CONSTRUCTION TO BE SUFFICIENTLY RIGID; WILL NOT COLLAPSE UNDER ORDINARY CONDITIONS OF TRANSPORTATION AND STORAGE. VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749 MODEL: CATALOG #500JRT2-50	815.000	CASE	N/A	\$ 26.92000
00006	COMMODITY CODE: R113-588-2419 TISSUE, TOILET, 2 PLY, 370 SHEETS, NOT WRAPPED. 1. 370 SHEETS/ROLL	130.000	CASE	N/A	\$ 30.00000

CONTRACT ITEMS/SERVICES
BY LINE ITEM

T NUMBER: T5300
PAGE NO.: 00007

LINE#	DESCRIPTION/MFGR/BRAND	QUANTITY FROM/TO	UNIT	DISCOUNT	UNIT PRICE
00006	CONTINUED..... 2. 470 FEET/ROLL 3. WHITE 4. 100% POST-CONSUMER RECYCLED CONTENT 5. CORE SIZE 3/4" 6. 24 ROLLS/CASE CONSISTENT SHEET FORMATION WITH EVENLY CUT EDGES; NO HOLES OR FIBER CLUMPS; WOUND TIGHTLY ON STIFF CYLINDRICAL PASTEBOARD CORE. CASE CONSTRUCTION TO BE SUFFICIENTLY RIGID; WILL NOT COLLAPSE UNDER ORDINARY CONDITIONS OF TRANSPORTATION AND STORAGE. VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749 MODEL: CATALOG #PR470				
00007	COMMODITY CODE: R113-588-2425 DISCOUNT FOR BULK ORDERS OF TOILET TISSUE IN CASES. QUANTITY: 200 CASES TO 449 CASES USE THIS LINE AND COMMODITY NUMBER TO ORDER BULK QUANTITIES. PLACE CATALOG NUMBER AND PRICE OF DESIRED TOILET TISSUE IN CAT# AND CAT\$ FIELD OF IGPS ORDERING SCREEN (OFST OR RFST). VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749	1.000	LOT	2.00%	N/A
00008	COMMODITY CODE: R113-588-2426 DISCOUNT FOR BULK ORDERS OF TOILET TISSUE IN CASES. QUANTITY: 450+ CASES USE THIS LINE AND COMMODITY NUMBER TO ORDER BULK QUANTITIES. PLACE CATALOG NUMBER AND PRICE OF DESIRED TOILET TISSUE IN CAT# AND CAT\$ FIELD OF IGPS ORDERING SCREEN (OFST OR RFST). VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749	1.000	LOT	4.00%	N/A
09000	COMMODITY CODE: R113-588-9000 FOR OVERALL INCREASE/DECREASE * VENDOR: MALCOLM EATON ENTERPRISES : CONTRACT NO: 4017749 MODEL: CATALOG #100WR1-50 * VENDOR OFFERS PROMPT PAYMENT DISCOUNT	1.000	LOT	N/A	-\$ 1.00000