

## FATALITY MANAGEMENT TASK RESPONSIBILITY MATRIX

AGENCIES/ORGANIZATIONS																
<b>Activity: <i>Develop and Maintain Plans, Procedures, Programs, and Systems</i></b>																
Res.C4a 1.1.1	Involve Medical Examiner/Coroner (ME/C), emergency preparedness, public health, hospitals, and funeral directors, at a minimum, in the development of plans and procedures															
Res.C4a 1.1.2	Develop and maintain comprehensive fatality management mission critical list (i.e., facilities, personnel and agencies)															
Res.C4a 1.1.3	Develop contingency plan for obtaining surge personnel for fatality management															
ResC4a 1.2	Develop plans, procedures, protocols, and systems for Scene Operations															
ResC4a 1.3	Develop plans, procedures, protocols, and systems for Morgue Operations															

P = Primary      S = Support

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AGENCIES/ORGANIZATIONS															
ResC4a 1.4	Develop plans, procedures, protocols, and systems for Antemortem Data Management														
ResC4a 1.5	Develop plans, procedures, protocols, and systems for Victim Identification														
ResC4a 1.6	Develop plans, procedures, protocols, and systems for Final Disposition														
ResC4a 1.6.6	Develop contingency plans for final disposition of remains														
ResC4a 1.7	Develop plans, procedures, protocols, and systems for Fatality Surge														

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AGENCIES/ORGANIZATIONS															
<b>Activity: <i>Develop and Maintain Training and Exercise Programs</i></b>															
Res.C4a 2.1	Develop and implement training programs for fatality management														
Res.C4a 2.2	Develop and implement exercise programs for fatality management														
<b>Activity: <i>Direct Fatality Management Tactical Operations</i></b>															
<b>Definition: <i>Direct all internal Fatality Management Operations, coordinating with other capabilities as needed</i></b>															
Res.C4a 3.1	Coordinate Fatality Management														
Res.C4a 3.6.1	Coordinate Federal mortuary/morgue services														
Res.C4a 3.6.2	Coordinate with local legal authority in mortuary affairs														

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Res.C4a 3.4.3	Coordinate State assistance for next-of-kin notification and collection of antemortem information														
Res.C4a 3.1.1	Identify medico-legal authority														
Res.C4a 3.1.2	Coordinate with medical facility/Department of Public Health/general medical community														
Res.C4a 3.2.1	Develop fatality management inputs to an incident action plan (IAP) by evaluating previously developed plans, procedures, protocols, and systems														

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Res.C4a 3.1.4	Coordinate with public health and regulatory agencies to develop plans, procedures, and protocols to protect fatality management personnel from infectious diseases, environmental, radiological, chemical, and other hazards when handling remains														
Res.C4a 3.3.1	Identify key morgue staff														
Res.C4a 3.4.1	Identify Medical Examiner/Coroner staff for antemortem data collection in Family Assistance Center														
Res.C4a 3.5.1	Coordinate regional and State assistance for victim identification and mortuary services, and the processing, preparation, and disposition of remains														

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AGENCIES/ORGANIZATIONS															
<b>Activity: <i>Activate Fatality Management Operations</i></b> <b>Definition: <i>Notify and mobilize appropriate personnel</i></b>															
Res.C4a 4.1	Activate scene operations														
Res.C4a 4.2.1	Mobilize medical examiner/coroner														
Res.C4a 4.2.5	Provide primary care physician with medico-legal authority														
Res.C4a 4.3.1	Deploy portable morgue as appropriate														
Res.C4a 4.2	Activate and implement fatality surge plan														

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AGENCIES/ORGANIZATIONS																
Res.C4a 4.3.2	Determine morgue location															
Res.C4a 4.4	Request activation of DMORT as appropriate															
<b>Activity: <i>Conduct On-scene Fatality Management Operations</i></b> <b>Definitions: <i>Conduct scene evaluation, document, and remove fatalities from scene</i></b>																
Res.C4a 5.1	Conduct scene survey for fatality management operations															
Res.C4a 5.2	Document scene for fatality management operations															
Res.C4a 5.2.2	Document (photograph, measure, obtain witness statements) in a manner consistent with the Medical Examiner/Coroner's incident plan															

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AGENCIES/ORGANIZATIONS															
Res.C4a 5.3.1	Gather forensic evidence for fatality management operations														
Res.C4a 5.5	Remove remains to staging														
Res.C4a 5.4	Decontaminate remains														
Res.C4a 5.5.2	Recover human remains in a dignified manner														
Res.C4a 5.5.3	Transport remains to staging														

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AGENCIES/ORGANIZATIONS																
Res. C4a 5.	Transfer remains from staging to morgue operations															
<b>Activity: Conduct Morgue Operations</b>																
<b>Definition: Store remains temporarily, and conduct multi-specialty forensic analysis of human remains to determine the cause and manner of death</b>																
Res. C4a 6.1	Implement morgue operations															
Res. C4a 6.3	Receive remains at morgue															
Res. C4a 6.4	Store human remains															
Res. C4a 6.6.2	Package personal effects found with remains for return to next of kin (if possible)															

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AGENCIES/ORGANIZATIONS																
Res.C4a 6.5	Perform autopsies															
<b>Activity: <i>Manage Antemortem Data</i></b>																
<b>Definition: Initiate plan for the collection and management of antemortem information from family members and other sources</b>																
Res.C4a 7.1	Activate antemortem data collection activities															
Res.C4a 7.1.1	Establish antemortem record repository and its housing facility															
Res.C4a 7.2	Conduct collection of antemortem information															
Res.C4a 7.2.3	Conduct DNA collection of family members															

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AGENCIES/ORGANIZATIONS																
Res.C4a 7.4	Enter data obtained in interviews into library															
Res.C4a 7.3	Implement a balanced approach to address the needs of victims versus those families who have lost family members															
<b>Activity: <i>Conduct Victim Identification</i></b>																
<b>Definition: Compile antemortem records of missing individuals and compare those to the repository of postmortem data collected through On-scene and Morgue Operations</b>																
Res.C4a 8.1	Activate victim identification operations															
Res.C4a 8.2.5	Compare data from morgue and Family Assistance Center															

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AGENCIES/ORGANIZATIONS															
Res. C4a 8.2.1	Conduct DNA analysis as indicated														
Res. C4a 8.2.2	Conduct fingerprint/palm print/footprint analysis														
Res. C4a 8.2.3	Check with local/State/Federal/international databases														
Res. C4a 8.3	Identify remains														
<b>Activity: <i>Conduct Final Disposition</i></b>															
<b>Definition: Return the human remains and personal effects to the families or designated legal authority (i.e., ME/C, Sheriff) for final disposition following recovery, decontamination, determination of the cause and manner of death and positive identification</b>															
Res. C4a 9.1	Activate final disposition operations														

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AGENCIES/ORGANIZATIONS															
Res.C4a 9.1.1	Issue death certificate														
Res.C4a 9.2	Notify next-of-kin														
Res.C4a 9.2.1	Release remains to next-of-kin or local authorities if no next-of-kin are identified														
Res.C4a 9.2.4	Return affects to next-of-kin														
<b>Activity: Demobilization Fatality Management Operations</b>															
<b>Definition: Return all fatality management assets and resources to pre-incident readiness levels</b>															
Res.C4a 10.2	Reconstitute fatality management personnel and equipment														

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AGENCIES/ORGANIZATIONS																
Res.C4a 10.2.1	Participate in operational review of fatality management operations															
Res.C4a 10.3.1	Identify fatality management staff post-operational needs															
Res.C4a 10.3.2	Provide information to fatality management personnel on where and how to obtain medical, psychological, and financial assistance															

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