

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Council of Chairs Meeting**  
**December 10, 2019**  
**ATTENDEES**

- Homeland Security Advisor

Mike Chamness - Illinois Terrorism Task Force- Chair

Committee Chairs

Cyber Security

Rominger, Jennifer - IL DoIT

Emergency Management

Swinford, Scott - IL Emergency Management Agency

Snow, Murray - DuPage County OEMC

Fire Mutual Aid

Glenn, Ericksen - Mutual Aid Box Alarm System

Royal Mortenson - IFSI

Law Enforcement Mutual Aid

Page, Jim - IL Law Enforcement Alarm System

Sons, William - IL State Police

Transportation & Critical Infrastructure

Felchner, Gene - IL Dept. of Transportation

Juskelis, Vydas - Am. Public Works Association

Public Health

Rawls, Winfred - IL Dept. of Public Health

Fox, Amy - IL Association of Public Health Administrators

Urban Area

- City of Chicago OEMC

Barnes, William - Cook County DEMRS

Staff/Members

Ahmed, Sami - IEMA

Armstead, Alix - OSFM

Arnold, Eric - ILETSB/WIU

Brown, Renysha - IEMA

Carle, Derek - ILETSB/WIU

Caruthers, Kendall - Logan County EMA

Clark, Becky - IEMA

Clark, Deb - ILEAS

Cook, Dawn, - IESMA

Eller, Amy - IDOT

Evans, Bob - IEMA

Evans, Larry - ILEAS

Finley, Liz - IEMA

Grah, Rick - IESMA

Hanneken, Michelle - IDPH

Nichols, Susan - ILETSB/WIU

Pfeifer, Julie - WIU

Pruitt, Beth - IL DoIT

Savage, Gloria - ILEAS

Smith, Pete - ILEAS

Washam, Bucky - Logan County EMA

Wieties, Lisa - IEMA

Advisory Members

Other Attendees

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – December 10, 2019, Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Chairman Mike Chamness called the meeting to order and welcomed everyone attending.

Minutes

Chairman Chamness called the following motion:

- *Motion to approve the minutes from the October 23, 2019, Council of Chairs Meeting.*

*Motion to Adopt: Royal Mortenson, IFSI*  
*Seconded: Murray Snow, DuPage County OEMC*  
*Motion Carried*

Update on Safe2Help Line

Chairman Chamness provided a briefing on the development and status of the Safe2Help Line. He reported that the hiring of the analysts is going well. Two of the six analysts began, October 16, 2019, and two are awaiting the hiring process to be completed. It is anticipated that all six analysts will be hired and trained, and computer equipment and software procured by January 1, 2020. Ongoing issues to address are the marketing of the Safe2Help Line, curriculum to be developed, trainers hired, and the website to be developed. Time line of the public launch of the line and website to be determined. Discussion followed.

Update on the Stop the Bleed Kits

Director Jim Page, ILEAS, provided a briefing on the status of the Stop the Bleed Kits. He reported that in addition to the one kit provided to each public and private attendance center throughout the state, schools have been reporting that a minimum of five instructors/staff have completed the required American College of Surgeons (ACS) training and are requesting/receiving the additional five kits as previously discussed. An estimated 1,800 kits are available. Chairman Chamness requested that ILEAS continue to monitor the inventory and compile a standing list of schools that have completed the trainings and are requesting the five additional kits and report to the Chairs. Discussion on purchasing additional kits will be forthcoming.

FFY 2019 Homeland Security Grant Program (HSGP) National Cybersecurity Review Survey Requirement

Chairman Chamness discussed that all grantees that received HSGP funds must complete the National Cybersecurity Review Survey per the grant guidelines by December 31, 2019. Jennifer Rominger, IL DoIT is available to provide guidance if needed.

Old Business

Status update on projects using the unallocated SFY20 Preparedness and Response (PAR) Grant Program funds and FFY 17 SHSP Funds

Chairman Chamness and Bob Evans, Preparedness Grants Section Manager, IEMA, provided an update on the projects approved for the PAR Grant funds. At the June 26, 2019, full ITTF membership meeting, members approved allocation of \$2.5 million (Tier 1) of the \$5 million PAR funds for various projects. Members also approved using Tier 2 PAR funds for the Safe2Help Illinois school safety help line initiative to include help line marketing and outreach. At the August 28, 2019, Council of Chairs meeting, it was discussed and approved to present to the September 25, 2019, full membership meeting a state cyber security initiative regarding the upcoming 2020 elections (amount undetermined at this time) from Tier 2 funds after the Safe2Help Illinois initiative is funded. Any remaining funds from Tiers 1 and 2 after Safe2Help Illinois and the cyber security

project are funded will be used to fund Tier 3 projects in order of priority as set by the ITTF. These projects were discussed and approved at the September 25, 2019, ITTF Full Membership meeting. Per the Homeland Security Advisor, the requested funds for the state cyber initiative project will not be needed at this time. It is anticipated that by the end of January 2020, the amount of funds needed for the Safe2Help Illinois project through the end of the fiscal year will be known. Currently, there is \$213,500.00 in unallocated funds for Tier 3 projects.

Status update on projects using FY 17 SHSP funds (expiring August 31, 2020)

Bob Evans, Preparedness Grants Section Manager, IEMA, provided an update on FY 17 SHSP funds. As previously discussed, it was determined that FY 17 SHSP funds updates will be provided at each Council of Chairs and full membership meetings, and by January 2020 discussion and recommendation for projects supported by FY 17 SHSP unspent funds will be determined and presented to the full membership in March for review and approval. The approved projects supported with the reallocated FY 17 SHSP funds must be completed by June 30, 2020. It was also discussed that unspent FY 17 state-retained Urban Areas Security Initiative (UASI) funds will be frozen on March 1, 2020, and returned to UASI for recommendations of projects with the state, city and county. He reported that currently there is a total of \$175,000.00 unallocated state SHSP funds, \$125,000.00 unallocated local SHSP funds and \$325,465.00 state-retained UASI funds available. An update on unallocated state/local SHSP and state-retained UASI funds will be provided monthly. Discussion followed.

The Illinois State Police/State Weapons and Mass Destruction Team is requesting additional FY 20 PAR funds for \$50,000 to support Operational Overtime/backfill and \$20,000 for the purchase of plates/helmets from FFY 17 SHSP funds. Discussion followed.

- *A motion from Illinois State Police/State Weapons Mass Destruction Team to recommend to the full membership to reallocate FY 20 PAR grant funds in the amount of \$50,000 to support Operational Overtime/backfill and \$20,000 for the purchase of plates/helmets from FFY 17 SHSP funds.*

<i>Motion to Recommend:</i>	<i>Bill Barnes, Cook County DEMRS</i>
<i>Seconded:</i>	<i>Winfred Rawls, IDPH</i>
<i>Motion Carried</i>	<i>To be presented to the full membership for final adoption</i>

Discussion on additional projects to be added to FY 20 PAR Tier 3 list and/or FFY 17 SHSP unspent funds to include:

Royal Mortenson, Fire Services Committee co-chair, discussed the following IFSI projects - Collapse Operations Pile - \$20,000 (FY 20 PAR) and Special Operation Training Prop (SOTP) Extension - \$250,000 (FFY 17 SHSP and state-retained UASI). Discussion followed.

Glenn Ericksen, Fire Services Committee co-chair, discussed the following MABAS projects – Tow Vehicle Replacement Project (vehicle and accessory) - \$55,000 (FFY 17 SHSP); Swift water Rescue Boat Motor Replacement (six evinrude outboard motors and accessories) - \$35,000 (17 SHSP). Discussion followed.

- *Motion to recommend to the full membership to allow the Council of Chairs to act upon the above IFSI and MABAS project requests (if funds are available) be reallocated from the FY 20 PAR grant funds and/or FFY 17 SHSP.*

<i>Motion to Recommend:</i>	<i>Jim Page, ILEAS</i>
<i>Seconded:</i>	<i>Bill Barnes, Cook County DEMRS</i>
<i>Motion Carried</i>	<i>To be presented to the full membership for final adoption</i>

Glenn Ericksen, Fire Services Committee co-chair discussed the following MABAS project – TF-1 Response Team Radio Replacement - \$1.2m (scalable) (FFY 17 SHSP). Discussion followed.

Chairman Chamness requested that the following entities, ILEAS, MABAS, Emergency Management, and Public Health to complete an inventory of all radios (location, number and, age of radios, license issued, etc.) that were either purchased and provided by ITTF through grants funds, or support by grant funds. Discussion followed. A report will be provided to the Chairs at the January Council of Chairs meeting.

It was determined that the above MABAS TF-1 Response Team Radio Replacement Project, will be a scalable project over a three year ( FFY 17, 18, and 19) reallocation funding cycle and request for the FFY 21 HSGP if funds are available . MABAS is requesting FFY 17 HSGP funds in the amount of \$325,000 (\$150,000 (FFY 17 state-retained UASI) and \$175,000 (FFY 17 SHSP)).

- o *Motion to recommend to the full membership to allow the Council of Chairs to act upon the MABAS TF-1 Team Radio Replacement Project request (if funds are available) for \$325,000 (\$150,000 FFY 17 state-retained UASI and \$175,000 FFY 17 SHSP).*

<i>Motion to Recommend:</i>	<i>Royal Mortenson, IFSI</i>
<i>Seconded:</i>	<i>Win Rawls, IDPH</i>
<i>Motion Carried</i>	<i>To be presented to the full membership for final adoption</i>

Win Rawls, Public Health co-chairs discussed the following Illinois Department of Public Health project – Motorola APX series radios to include encryption software upgrade for 288 radios (project is scalable) - \$133,250 (FY 20 PAR). Discussion followed.

- o *Motion to recommend to the full membership to allow the Council of Chairs to act upon the IDPH radio software encryption upgrade for 288 radios project request (if funds are available) in the amount of \$133,250 from FY 20 PAR funds (Tier 3).*

<i>Motion to Recommend:</i>	<i>Jim Page, ILEAS</i>
<i>Seconded:</i>	<i>Glen Ericksen, MABAS</i>
<i>Motion Carried</i>	<i>To be presented to the full membership for final adoption</i>

### 2019 ITTF Annual Report

Chairman Chamness discussed the format of the 2019 ITTF Annual Report. Committee reports are to be submitted by January 15, 2019, to ITTF staff. The newly established Urban Area Committee will not have to submit a report. The compiled report will be provided to Chairs for their review at the February ITTF Council of Chairs meeting. The final report will be provided to the Governor’s office by March 1, 2020.

### SFY 21 Unmet Needs Document

Discussion and recommendations followed on the process to update the SFY 21 Unmet Needs Document (PAR). Please send to Jim Page by January 15, 2020, and the final report will be provided to the Chairs for their review by the January Council of Chairs meeting. The SFY 21 Unmet Needs Document will be presented to Governor’s Office in February.

### New Business

#### Status update on projects using FFY 28 HSGP funds (expiring August 31, 2021).

Illinois State Police/Statewide Terrorism Intelligence Center (ISP/STIC) is requesting to reprogram \$110,000 from the FFY 18 STIC grant salary line to purchase unmanned aircraft systems. These funds are available due to two people leaving STIC and the inability to hire the positions. Discussion followed.

- *Motion to recommend to the full membership to allow the Council of Chairs to act upon ISP/STIC request, when FEMA approval is received, to approve the reprogramming request to move \$110,000 from FFY 18 STIC grant salary to purchase an unmanned aircraft system.*

*Motion to Recommend:*      *Jim Page, ILEAS*  
*Seconded:*                      *Royal Mortenson, IFSI*  
*Motion Carried*                      *To be presented to the full membership for final adoption*

Upcoming ITTF Meetings – Council of Chairs and Full Meeting

The next Council of Chairs meeting is scheduled for January 22, 2019, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

*Motion to Adjourn:*      *Win Rawls, IDPH*  
*Seconded:*                      *Jim Page, ILEAS*  
*Motion Carried*