

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Membership Meeting**  
**January 29, 2014**  
**Attendees**

**Members**

**Adams/McDonough Counties** – Joe Henning  
**AIR-ONE** – Dan Bitton  
**Am. Public Works Association** – Vydas Juskelis\*  
**American Red Cross** – Scott Clarke  
**Archer Daniels Midland Co.** –  
**Associated Fire Fighters of IL** – Killian Laken  
**Center for Public Safety & Justice**–Jason Stamps, Tom Zimmerman  
**CMS** – Diane Hoots  
**CHUG** – William Pretzer, Michael Pretzer  
**City of Aurora** – John Lehman  
**Cities of Bloomington/Normal** – Mick Humer, Doug Barnett  
**Cities of Champaign-Urbana** –  
**City of Chicago** – Gary Schenkel  
**City of Joliet** –  
**City of Naperville** – Dan Nelson\*  
**City of Peoria** – Dwain Deppolder  
**City of Rockford** –  
**City of Springfield** - Mike Midiri  
**Cook County DHSEM** – Mike Masters  
**DuPage County OHSEM** – Bill Babyar\*  
**IL Association of Chiefs of Police** – Jan Noble\*  
**IL Association of Public Health Admin.** – Amy Tippey  
**IL Association of School Boards** – Zach Messersmith  
**IL Board of Higher Education** – Matt Berry  
**IL Campus Law Enforcement Admin.** – James Bondi  
**IL Coalition of Community Blood Centers** – David Parsons  
**IL College of Emergency Physicians** – Katherine Martens\*  
**IL Community College Board** – Susan Drone  
**IL Council of Code Administrators** –  
**IL Coroners Association** –  
**IL Dept. of Agriculture** – Karen Fraase  
**IL Dept. of Corrections** – John Eilers  
**IL Dept. of Human Services** – Ken McCaffrey  
**IL Dept. of Military Affairs** – Randy Sikowski, Troy Scott, James Wall  
**IL Dept. of Natural Resources** –  
**IL Dept. of Public Health** – Win Rawls, Mark Edmiston  
**IL Dept. of Transportation** – Justan Mann  
**IL Dept. on Aging** – Rose Coniglio  
**IEMA** –Jennifer Ricker, Jenifer Johnson  
**IESMA** – Dave Christensen\*, Dan Fulscher  
**IEPA** – Roger Lauder  
**IL Firefighters Association** –  
**IL Fire Chiefs Association** – Dave Dato\*, Joe Holomy, Ken Fustin  
**IL Fire Service Association** –  
**IL Fire Service Institute** – John McCastland  
**ILEAS** – Jim Page, Pete Smith  
**ILETSB** – Suzi Nichols, Jeff Fritz  
**IMERT** – Mary Connelly\*  
**IL OSFM** – Larry Matkitis  
**IL Public Health Mutual Aid System** – Mark Hillard  
**IL Public Works Mutual Aid Network** – Tony Torres\*  
**IL Sheriffs' Association** –  
**IL State Police** – Marc Maton, Matt Davis  
**IL State's Attorneys Association** – Jack Knuppel  
**Lake County ESDA** –  
**Metro East** – Bryan Whitaker  
**MABAS** – Jay Reardon  
**Quad Cities** –  
**Reg. Superintendents of Schools** – Shannon Fehrholz, Joe Gust\*  
**Secretary of State Police** – Sydney Roberts  
**Will County EMA** – Harold Damron

**Staff Members**

**Don Kauerauf, Chair, ITTF**

Aders, Darryl – **ISP**  
Beamer-Pfeifer, Julie – **CPSJ**  
Beagles, Mark - **ISP**  
Briner, Chad – **IEMA**  
Butler, Boyd – **ISP**  
Carlier, Char – **IFSI**  
Carnduff, Brad - **ISP**  
Carter, Mike – **ISP**  
Clark, Deb – **ILEAS**  
Clark, Gary - **ISP**  
Clark, Ron – **CPSJ**  
Cormier, Sean - **ISP**  
Damm, Abby – **CPSJ**  
Dan Reiman – **IDMA**  
Desai, Lisa - **IEMA**  
Dieckman, Craig\* – **DuPage County OHSEM**  
Dragoo, Darryl – **IEMA**  
Dwyer, Marty – **IEMA**  
Ellenberg, Sheryl – **IFSI**  
Ellis, Ron - **ILEAS**  
Evans, Bob – **IEMA**  
Fleming, Bob - **IEMA**  
Graves, Michael - **IFSI**  
Hanneken, Michelle - **IEMA**  
Lewis, Walt - **IEMA**  
Martin, Erica - **CPSJ**  
Martin, Janie – **IEMA**  
Medberg, Jared - **CPSJ**  
Rasch, Paul – **IEMA**  
Robinson, Jacintha - **IDOT**  
Rominger, Jennifer - **CPSJ**  
Soady, Bryan - **ARC**  
Sorrentino, Alana - **IFSI**  
Stephens, Lisa - **IFSI**  
Stewart, Jay – **ISP**  
Thompson, Trent - **IEMA**  
Washam, Bucky – **IESMA**  
Wolf, Eric - **ISP**

**Federal Advisory Members**

Bettenhausen, Steve – **US Dept. of Energy**  
Bond, Bill – **US Dept. of Homeland Security**  
Jenkins, Mark – **FBI**

**Advisory Members**

Drucker, Harvey - **Argonne**  
Lyle, Dennis – **IL Broadcasters Association**

**Other**

Kirkland, Walter – **City of Peoria**  
Murray, Tom – **Will County EMA**  
Brown, Jeffery – **WIU Intern**  
Halstead, Phil – **Partnership for Connected Illinois**  
Thompson, Paul – **IL Dept. Military Affairs**

\* Attended video-conference at DuPage County OHSEM.

**Illinois Terrorism Task Force (ITTF) – Full Meeting – January 29, 2014 – 1:00 p.m.**  
**Held at the Illinois Emergency Management Agency (IEMA) and via video conference DuPage County Office of Homeland Security Emergency Management (DuPage OHSEM)**

**Welcome and Introductions**

Chairman Kauerauf welcomed everyone attending the meeting at IEMA and acknowledged the members attending via video conference at the DuPage OHSEM.

Chairman Kauerauf announced the "ITTF Making Connections Card". This is an opportunity for members to submit any changes, questions, concerns, involvement with a committee, preparedness issue, etc. within ITTF.

Lieutenant Colonel Todd Kilby, Illinois State Police, introduced Lieutenant Colonel Tad Williams. He will serve as the Lieutenant Colonel for the Operational Support Command and Lieutenant Colonel Kilby will oversee the Field Operations Command.

Major Troy Scott, Director of Homeland Security of Emergency Management in the Illinois National Guard introduced the new Chief Joint Staff Randy Sikowski.

Chairman Kauerauf introduced new voting representatives, Chief Ken Fustin, Illinois Fire Chiefs Association, Bryan Whitaker, Metro-East/St. Clair County, and David White, Illinois Department of Corrections.

Chairman Kauerauf also discussed, per the ITTF Charter, all members must attend at least three ITTF meetings per year to maintain membership within the ITTF.

**Minutes**

- **Approval to adopt the minutes from the December 11, 2013 Membership (full only) meeting.**

<i>Motion to Adopt:</i>	<i>Dave Christensen, IESMA</i>
<i>Seconded:</i>	<i>Suzi Nichols, ILETSB</i>
<i>Motion Carried</i>	

**State Homeland Security Update**

Chairman Kauerauf advised that Director Monken was in Washington D.C. attending the Governor's Homeland Security Advisory Meeting.

This year, the Illinois Emergency Management Conference will host several pre-conference sessions. Chairman Kauerauf requested that if any members had recommendations for sessions or keynote speakers, please let us know.

Chairman Kauerauf announced that FEMA will be providing the FY 2014 Grant Guidance and Application in mid-March.

The Threat and Hazard and Identification and Risk Assessment (THIRA) was submitted to FEMA. Chairman Kauerauf thanked the IEMA Strategic Planning Cell and the many ITTF member organizations who provided input into the document. He also acknowledged Cook County and the City of Chicago for developing and submitting their THIRA which is required per the grant conditions.

Chairman Kauerauf announced the availability of \$25 Million in grants to enhance security at schools and campus (public K-12, community colleges and universities) in Illinois that will be announced this week. IEMA will administer the School Security Grant Program. He also proposed the establishment of a school/campus workgroup within ITTF to discuss School Campus Security Preparedness Issues. This workgroup would consist of a cross section of multi-disciplinary representation within ITTF. If members are interested in serving on this workgroup, please let us know.

**Homeland Security Briefings**

Aaron Kustermann, Chief, Statewide Terrorism and Intelligence Center, Illinois State Police (ISP), provided a briefing on national intelligence trends.

Bill Pretzer, Associate Director, Collaborative Health Care Urgency Group (CHUG) provided a briefing on CHUG.

### **Old Business**

Michael Graves, Training and Exercise Director, MABAS provided a briefing on the ITTF Leadership Seminars (mobile support teams) that is being held February 5, 2014, and February 12, 2014, at the Illinois Fire Service Institute (IFSI), Champaign, IL and MABAS Readiness Center, Wheeling, IL. Also, an ITTF Leadership Exercise (mobile support teams) will be held February 26-27, 2014, at IFSI. Participants will be IEMA, IESMA, ILEAS, IMERT, IMT, ING IPWMAN and MABAS.

As previously discussed, IEMA emailed information about the availability of \$25 million in competitive grant program to enhance security at schools and campuses to the chief official for each eligible public K-12 school district, inter-district special education cooperative, community college and university system in Illinois. The emails contained secure access information so school officials can develop and submit their grant application. Only one application for the eligible entity (to include all schools within the district) will be accepted. Within that application the applicant will identify "projects" - a specific building or district/campus-wide plan to enhance the safety through the purchase of installation of physical security enhancement equipment, inspection and screening systems, information technology, and/or interoperable communications equipment. The emphasis of the program is to ensure the primary public entrance is hardened – such as installing reinforced doors, shatter-resistance glass and physical locks. Schools that have achieved this baseline capability will be able to implement other security measures for their schools. The deadline for grant submission is March 14, 2014. Announcement of the grant award is anticipated May 1, 2014.

Chairman Kauerauf provided an update on the Illinois FirstNet. He thanked those members who provided comments for the questionnaire that was received from the FirstNet Public Safety Advisory Committee. A website has been established to provide information sharing concerning FirstNet issues – [www.firstnet.illinois.gov](http://www.firstnet.illinois.gov). Currently a 90+ member advisory group has been established. Joe Galvin, Statewide Interoperability Coordinator, is developing a Frequently Asked Question document, a generic slide deck, and questionnaire to understand data usage, etc.

### **Other New Business**

Michelle Hanneken, Homeland Security Program Manager, IEMA, provided a briefing on the FFY 2014 State Homeland Security Grant Program (SHSP) Grant Process and the Capitol Replacement Grant.

### **FFY 2014 HSGP (Anticipated)**

- State Homeland Security Program
  - Unofficially \$475 million (up \$120 million)
- Urban Area Security Initiative
  - Unofficially \$650 million (up \$100 million)
- Operation Stonegarden
  - Unknown-usually carved out from SHSP (was \$55 million)
- Individual State Allocations Announced no later than March 18, 2014
- Would expect level type funding for the state
- Grant Applications due to FEMA 60 days after announcement – no later than May 17, 2014

### **Capitol Replacement Grant Program**

- Similar to Shovel Ready but focused on equipment replacement.
- Involves unobligated funds from FY 2011 and FY 2012 that need to be redirected.
  - Most subgrants end on March 31, 2014
  - Federal grant ends on August 31, 2014
- Process will mirror FFY 2014 budgeting cycle
  - Committee Chairs given additional information from ITTF staff within the week.
  - Performance period will be May 2, 2014 to July 31, 2014

## **Grant Program Priorities**

- Address Statewide or Regional Gap?
- Completed in 12 month or less?
- Non-Federal Contribution?
- Sustainment/Maintenance of Previous Investment?
- All Hazard Capability Supported?
- Plan for Long-term Sustainment?

## **Draft Grant Timeline**

- Wednesday – January 29, 2014
  - Discussed at ITTF Meeting.
- Wednesday – February 5, 2014
  - Forms for both Capitol Replacement and FFY 2014 grant programs will be distributed to Committee Chairs.
  - Committee chairs expected to distribute within their committees and have a Committee meeting to discuss/vote on proposals to meet below deadline.
- Friday – March 14, 2014
  - All Budget request forms due to ITTF staff.
  - Only approved forms and those submitted by Committee Chairs will be accepted.
- Friday – March 21, 2014
  - ITTF staff will distribute budget packages for both grant programs to Committee Chairs.
- Wednesday – March 26, 2014
  - Committee Chairs Meeting – draft prioritization list presented to Chairs
  - Chairs will discuss prioritization of the list for recommendation to the Homeland Security Advisor (HSA)
- Friday – April 18, 2014
  - List as approved by the HAS distributed to membership for review before ITTF meeting.
- Wednesday, April 23, 2014
  - Committee Chairs Meeting – 10:00 a.m.
  - NEW – Full ITTF meeting will be scheduled – 1:00 p.m.
  - Budget Proposal voted on at the ITTF Full meeting.

## **Conference Workgroup**

Chairman Kauerauf discussed the establishment of a Conference Workgroup to review conferences and workshops funded with homeland security funds. This group will provide expertise for best practices to ensure conferences are most effective and not redundant.

## **Committee Reports**

**Law Enforcement Mutual Aid Committee** – Jim Page, ILEAS, reported:

- ILEAS Conference will be held in Springfield – March 2 – 4, 2014.
- ILEAS has developed a new mutual aid agreement. The new agreement establishes a stronger legal foundation for ILEAS and improves their ability to be flexible in the future so as to better meet new challenges. Each of the 900 member agencies have two years to adopt the new agreement.
- The ILEAS Resource Data Base had been rebuilt and enhanced. It will provide an expanded listing of resources and definitions, photos, etc. The database is searchable by proximity to zip code or GPS location and other search parameters. In addition, queries among telecommunicators and law enforcement executives have

produced a need for which a list has been created of approximately 130 non-law enforcement assets from 1<sup>st</sup> responder entities and government units. This list, updated semi-annually, will direct law enforcement where to go to request non-traditional resources from fire, emergency management, air assets, etc.

- ILEAS will close out the rebanding project and turn the database of radios over to ITTF.
- ILEAS continues to work with Motorola on extending the StarCom21 user licenses to January 31, 2016.

**Fire Mutual Aid Committee** – Chief Jay Reardon, MABAS, reported:

- MABAS Annual Planning Conference will be held in Springfield – February 17-20, 2014
- MAMA-C Operational Progress Meeting will be held at the conference.
- Special Teams Leadership Seminars and Tabletop Exercise will be held in February at IFSI.
- US & R Team ORE –January 22-24, 2014, participated in a shared cold weather deployment/exercise in Volk Field, WI.

Issues for 2014:

- Local Revenue Streams providing sustainment
- Statewide Special Team on Probation – Response Ready Staffing levels
- Catastrophic Response Protocols and Procedures
- Filling Staff Vacancies to Current Standards
- Monitoring Capability Loses due to reduced funding levels

**Urban Area Security Initiative (UASI)** - Directors Gary Schenkel, City of Chicago OEMC, and Michael Masters, Cook County DHSEM, reported:

- In 2014, the committee/Urban Area Working Group (UAWG) will continue to focus on three primary areas – weather, cyber security and terrorism.
- The OEMC and DHSEM will continue to collaborate on a cyber-security initiative to build a unified security architecture where detection and prevention systems compare and share data.
- THIRA was completed and submitted
- The Urban Area will review the existing structure of the UAWG to better align with the format of existing city and county grant projects.

**Training Committee** - Co-Chairs Suzi Nichols, ILETSB and Mac McCastland, IFSI, reported:

- The committee (IFSI) continues to keep first responders up-to-date with training and ready to respond.
- Committee meets the 3<sup>rd</sup> week of each month.
- ILETSB will continue to host workshops, develop more on-line courses, conduct research and publish articles on homeland security.

**Public Health & Medical Services Committee** – Winfred Rawls, IDPH, reported:

The committee continues to work on the following:

**Volunteer Management Recruitment/Liability Workgroup** -

- The America's Emergency Care Environment report card, released January 16<sup>th</sup> by the American College of Emergency Physicians. The report urged Illinois to increase the number of its health care professionals who participate in a disaster response registry.
- Working with the volunteer and management donations committee, and those volunteer organizations state-wide, IDPH is actively seeking volunteers to register for a public health emergency or disaster. Our Volunteer Coordinator, Dawn Davis, will work with Michelle Hanneken to discuss marketing strategies to register volunteers.
- The Department of Public Health is working with IEMA to pursue expanded liability protection for volunteers within the IEMA Act.

**Patient Tracking Workgroup** -

- IDPH/PHMSC is still pursuing a statewide patient tracking solution. There are a number of vendors that provide commercial off the shelf solutions. The City of Chicago/CFD recently purchased EMTrack, which is a patient tracking solution by Intermedix. The basic requirement for the system is to track all patients during a public health

emergency or disaster from pre-hospital to morgue within the state and across jurisdictions. If there are other entities or agencies that have similar requirements, please let PHMSC know of your requirements.

**Crisis Standards of Care Workgroup -**

- The CSC is a joint project with representatives from the Illinois Department of Public Health, Chicago Department of Public Health, IMERT and hospital representatives. This group is charged with developing a systems framework for making decisions for the allocation of resources during disaster situations. Some of the issues the group is working on include: defining who has jurisdiction, triggers, reimbursement, liability protections, managing and credentialing medical and support volunteers, and defining crisis standards of care.
- He also provided an update on with the H1N1 flu activity.

**Information Technology Committee – Lieutenant Colonel Matt Davis, ISP, reported:**

- The goal for the committee is the examination of the committee itself, to determine if the committee's role is most relevant for the ITTF to serve as an Ad-Hoc Committee. To serve as advisory role to other committees and if they do adopt IT initiatives, by providing guidance, potentially with established standards based upon the Global Reference Architecture (GRA) and in conjunction with IT initiatives the Illinois Criminal Justice Authority is pursuing.

**Emergency Management Committee – David Christensen, IESMA, reported:**

Goals and initiatives for the upcoming year -

- Support and action related to FEMA's Whole Community philosophy and mandates. The EM committee will work with local and regional partners to review and advocate, efficient and collaborative processes to ensure disaster needs of all segments of society are met.
- Conduct joint meetings and planning with the Private Sector Committee. Continue dialog and coordination to streamline private sector access and ordinance/regulation commonality between jurisdictions.
- Continue to foster efforts dedicated to long term recovery, initially with the COAD of Chicago/Cook County Area.
- Maintain a self-sustaining response capability for the Illinois Emergency Services Management Association Emergency Management Assistance Teams/Emergency Management Assistance Compact teams that deploy within and outside the state.
- Continue the expansion of the EMCOM role in statewide resource management of Illinois Emergency Management Agency assigned, ITTF acquired equipment. This year adding Unified Command Posts and Illinois Transportable Emergency Communications systems to the tracking software and systems.
- Continue joint onsite inspections of unified command posts and Illinois transportable emergency communications systems.
- Provide for enhanced and increased State Incident Response Center Liaison training to ensure full coverage for extended operations.
- In the absence of continued funding for Emergency Operations Center grants, the committee will work to enhance the interoperability and training of the disparate Emergency Operations Centers. Efforts to support regionalized Emergency Operations Centers or 'virtual' expansion of existing Emergency Operations Centers and Multi-Agency Coordination Centers especially utilizing incident management software solutions will continue.
- Continue to provide educational opportunities for emergency managers through the annual Illinois Emergency Services Management Association Conference and assisting with the Illinois Emergency Management Agency Conference.
- Support existing state programs for volunteer management and spontaneous volunteer management and continue to provide assistance and training to local Illinois Emergency Management Agency's for local program development.
- Working with the Illinois Emergency Management Agency Director and staff, continue to collaborate on enhanced accreditation and certification procedures as well as Emergency Management Performance Grant proposals.
- In conjunction with the Community Resilience and Private Sector Committees, focus on the functional needs population regarding notification, evacuation, and sheltering during planning, response, and recovery.

**Critical Transportation and Infrastructure Security Committee** – Tom Korty, IDOT, submitted:

Working Issues for 2014

- Finalized the Evacuation/Traffic Management Study with Southern Illinois University-Edwardsville (SIUE) and stakeholders to implement a traffic management evacuation plan for the East St. Louis Metro in coordination with the City of St. Louis, Missouri. A presentation will be forthcoming to the full ITTF on the final plan.
- The Committee has developed a Concept of Operations plan for the Transportation sector with the Regional Catastrophic Planning Team (RCPT) and OEMC.
- The Committee members participated with the other eight CUSEC states in a workshop in Nashville, Tennessee in October to designate the participation of all transportation sectors in the Capstone 14 full scale catastrophic earthquake exercise in June 2014.
- Coordinating and developing a plan with Department of Agriculture and State Police on a Cross Border Check Point plan to stop movement of livestock in and out of Illinois due to a FAD or agriculture pandemic.
- The Committee members had voted to conduct their meeting bi-monthly (every two months) instead of the monthly meetings. If warranted, special meetings will be called for critical issues.

**Crisis Response/Prevention Committee** – Lieutenant Colonel Tad Williams, ISP, reported:

Goals and initiatives for the upcoming year -

- The committee needs to focus more agency participation and update their roster.
- State Weapons Mass Destruction Tabletop Exercise is schedule in spring (TBD) and full-scale in fall.
- An Emergency Management Analyst has been hired and working in the STIC.

**Community Resilience Committee** – Scott Clarke, ARC, reported:

Goals and initiatives for the upcoming year -

- Functional Needs - include functional needs in exercises
- Tornado Response – control and monitor social media activity
- Spontaneous Volunteers
- Donations Management

**Communications & Technology Committee** – Chiefs Dave Dato, IFCA and Jan Noble, IACP, reported:

Goals and initiatives for the upcoming year -

- Continue to improve the committee and subcommittee member participation.
- Continue to enhance the activities of the STR committee and their good work.
- Continue to investigate case needs for FirstNet Broadband use so as to continue to develop the strategy for implementation moving forward.
- Work in close cooperation with the SWIC on further strengthening interoperability in the state.
- Work with the SWIC on development of a broadband strategy for Illinois for future response to decisions that will have to be made regarding “opt-in” or “opt-out” participation in FirstNet.
- Develop a use plan regarding the radios (both Starcom and Vhf) that were turned in during re-banding.
- Provide for a re-assessment of all communications programs pending diminishing Federal funding over the long-t.
- Look for new local, state or Federal partners to collaborate with on interoperable communications planning and programs.
- In addition to communications projects, the committee will start delving in to other technologies that may help us better serve our constituents.
- Committee meetings are held each 3<sup>rd</sup> Tuesday of each month via teleconference 10:00 a.m. – noon.

**Upcoming ITTF Meetings**

The next Chairs meeting will be held February 26, 2012, at 10:00 a.m. at the Illinois Emergency Management Agency.

The next Chairs/Full meeting will be held Wednesday, March 26, 2014, at 1:00 p.m. at the Illinois Emergency Management Agency and DuPage County OEMC via video conference.

*Motion to adjourn.*