



JB Pritzker
Governor

Alicia Tate-Nadeau
Acting Director

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To: X-Ray Facilities
Interested Parties

From: Paul H. Brown, Supervisor
Registration, Accreditation and Certification

Informational Notice: Enhanced X-Ray Facility Lookup

The Agency has enhanced the facility lookup feature on its website (<https://public.iema.state.il.us/radhealthfacilitysearch>). This directory contains all x-ray facilities that are currently registered with the Agency. It is accessible to all RMSPs, our x-ray registrants as well as the public. Any additions or updates to the directory will appear in real-time. All facilities listed are in good standing with the Agency. If a particular facility is not included, they are not registered, may be in the process of registering their facility, have past due registration fees or other compliance issues.

Use the link to familiarize yourself with the information and its search capabilities. As one will discover, one can query on individual or multiple group headings to verify a registration status. Once a particular facility is located, click on the facility profile which will provide registration information as well as a list of active/inactive equipment, each with an Agency assigned reference number.

To make updates online, this method is preferable, you must first [register](#). Here you will be asked to provide your facility registration number, email address, name and telephone number. When this information is submitted you will shortly thereafter receive, via email, your password. Passwords cannot be made available or given out over the telephone. Upon receipt of your password you will then be able to login to your registration database to make changes and updates regarding your inventory equipment, ownership, address, phone number, contact information, etc. Your FEIN will be required at the time of submitting online updates. All submitted changes will be reviewed by IEMA staff prior to any update to the actual Radiological Health Database, which may require a few business days.

To make payments [online](#), this method is preferable, with a credit card (Master Card, Visa, Discover or American Express) you would have had to create an inventory account as described above. Note there is a small additional convenience fee that will be charged to your credit card in a separate transaction. If you have amended your x-ray equipment inventory, and the changes

have been reviewed and accepted by the IEMA representative, the program will recalculate the correct registration fee and advise you of the new fee amount that is owed.

If there are any questions specifically related to the payment of registration fees, please contact ema.AccountsReceivable@illinois.gov (217-524-5268). For questions specifically related to the x-ray registration or equipment inventory, please contact Paul Brown at paul.h.brown@illinois.gov (217-785-9978).

Please share this notice with interested parties. Thank you for your cooperation in this matter.