



LARGE PROJECT CLOSEOUT REQUEST

COVID DR-4489 / 100% Eligible Period
(Projects Completed Between January 20, 2020 & July 1, 2022)

Applicant Information

Declaration No.	FEMA PA Code
Applicant Name	

Project Information

PW No.	Project Title	Project Location
Total Amount Approved (100%)	Fed. Share Approved (100%)	Date Project Completed

Final Project Costs

Total Costs Claimed (100%)	Cost Overrun Requested	Cost Underrun Requested
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Applicant Certification

The Applicant certifies the following (check all that apply):

All work under the PW is 100% complete.*

All work was completed according to the PW scope of work.*

No further claims will be made for the PW.*

Eligible work was completed within the required project performance period and/or copies of all approved time extension requests are attached.*

All Documentation is Uploaded into Grants Portal.*
**** OR ****

Documentation is attached to support all costs claimed.

All work was completed in compliance with Special Conditions

Invoices, bills, receipts

Insurance (Section 311 of Stafford Act)

Payroll and/or equipment records

Historic Preservation (36 CFR Part 800)

Bid and contract documents

Mitigation (Section 406 of Stafford Act)

Permits

Environmental (Section 316 of Stafford Act)

Proof of insurance

* Required certification

Applicant's Agent (signature)	Applicant's Agent Name (printed)	Applicant's Agent Title	Date
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Grantee Certification

The Grantee certifies they have reviewed and confirmed the information contained in this Large Project Closeout Request and requests the funding be adjusted as shown and the large project PW be closed. IEMA made all payments in accordance with 2 C.F.R. § 200.305 (required by 44 C.F.R. § 206.205(b)(1))

PA Group Supervisor (signature)	PA Group Supervisor Name (printed)	Date
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FEMA Review

Reviewed and version processed (if necessary)

PW closed in EMMIE

Notification sent to the Grantee

Signature	Print Name/Title	Date
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