

# Illinois Emergency Operations Plan Annex 19 – Mutual Aid Coordination

Illinois Emergency Management Agency

August 2021





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## Annex 19 – Mutual Aid

Primary Agency: Illinois Emergency Management Agency (IEMA)

Support Agencies: Illinois Department of Public Health (IDPH)

### Support

Organizations: Illinois Law Enforcement Alarm System (ILEAS)  
Mutual Aid Box Alarm System (MABAS)  
Illinois Medical Emergency Response Team (IMERT)  
Illinois Emergency Services Management Association (IESMA)  
Illinois Public Works Mutual Aid Agreement (IPWMAN)  
Illinois Public Health Mutual Aid System (IPHMAS)

## I. Introduction

### A. Purpose

1. This annex describes overall concepts for managing inter and intra-state mutual aid with Mobile Support Teams (MST) and Emergency Management Assistance Compact (EMAC) requests.

### B. Scope

1. Provisions set forth in this annex specify means by which intra-state mutual aid and EMAC is conducted by the State Emergency Operations Center (SEOC).

### C. Policy

1. Local governments shall utilize all available resources for response to and recovery from natural technological or human caused incidents.
2. State-recognized mutual aid organizations will fully participate in response and recovery operations.
3. A gubernatorial proclamation is required for certain assistance programs and processes.
4. All mutual aid services will be provided without unlawful discrimination as defined by the Illinois Human Rights Act and will follow discipline - specific chains in support of response and recovery operations.
5. The SEOC Manager will authorize and direct the use of state recognized



mutual aid organizations response and recovery operations.

6. Staff responding from mutual aid organizations and through agreements or compacts will be trained to the assigned mission, are responsible for adhering to policies established by the state and will be made aware of potential risks involved.
7. State supported mutual aid requests for equipment, personnel and services will be coordinated through the SEOC.

D. Situation

1. A natural, human-caused or technological incident has occurred and intra-state mutual aid and/or Emergency Management Assistance Compact (EMAC) assistance is required.
2. A gubernatorial proclamation is in place within the state or from a requesting state.

E. Assumptions

1. Authorities having jurisdiction (AHJ) responding to the event will have exhausted their capabilities and resources, requiring mutual aid support.
2. Local mutual aid agreement will have been exhausted.
3. Mutual aid requests have been made to the SEOC by the AHJ.
4. The SEOC will have evaluated requests against available intra-state resources from mutual aid organizations and MSTs and deployed resources, if available.
5. If state mutual aid resources are not available, the SEOC will have utilized the EMAC to acquire resources from outside of state.

II. Concept of Operations

A. General

1. AHJs where an event has occurred will assess internal resource inventory and existing local mutual aid agreements to determine resource gaps.
2. When local resources are exhausted and mutual aid is needed, the AHJ will request assistance to the SEOC.
3. All request for state assistance will be coordinated through the SEOC.



4. The SEOC will be staffed with liaison officers (LNO) from authorized state mutual aid organizations. These LNOs will assist in fulfilling requests from the local AHJ or EMAC.
  5. The SEOC Manager will determine availability of requested resources through SEOC mutual aid LNOs.
  6. If the SEOC Manager determines requested resources are not available within the state, the SEOC EMAC Coordinator (EMAC designated contact) will identify EMAC requirements and submit a request for support through the EMAC Emergency Operations System (EOS).
  7. If the SEOC receives an EMAC support request through EMAC EOS, the SEOC EMAC Coordinator will manage the request and provide the following information to requesting state:
    - a) Identify responding agency's deployable resources;
    - b) Identify and track expenses;
    - c) Identify special requirements;
    - d) Outline deployment timeline, and
    - e) Outline deployment requirement details.
  8. Procedures for utilization and control of mutual aid will incorporate operational priorities that include, but are not limited to:
    - a) Protection of life;
    - b) Public health and safety;
    - c) Property protection;
    - d) Environmental protection;
    - e) Restoration of essential services, and
    - f) Coordination as appropriate.
- B. Notification, Alert and Warning (NAW)
1. NAW to LNOs required to fulfill mutual aid requests will be made through the State of Illinois Rapid Electronic Notification (SIREN) system in accordance with Annex 3, Communications, Appendix 1, Notification,



Alert and Warning.

C. Activation

1. The SEOC will activate LNOs in accordance with SEOC Activation Level Standard Operating Procedure (SOP).
2. The State EMAC Coordinator will activate, in accordance with SEOC Management and Coordination SOP.

D. Communications

1. Communications will be conducted in accordance with SOPs and managed using established procedures, processes and policies outlined in IEOP Annex 3, Communications.

E. Resource Management and Logistics

1. Resource management and logistics will be carried out in accordance with IEOP Annex 9, Resource Management and Logistics.

F. Implementation Requirements

1. Information, intelligence and situation reporting will be conducted in accordance with the SEOC Situation and Rapid Needs Assessment Standard Operating Guideline (SOG).

G. Organization

1. Direction and Control

- a) State agencies and external organizations retain operational control of their resources.
- b) The SEOC is the single point of coordination for state supported operations.
- c) The SEOC Manager, or designees may establish a Line of Effort (LOE) for mutual aid or EMAC coordination.

2. Coordinating Elements

- a) The SEOC Manager, or designee, may assign Emergency Management Assistance Teams (EMAT) to assist with local or state operations.





- i) For the purposes of support to local or state tactical operations, Incident Management Teams (IMT) may be assigned under the direct coordination and management of an EMAT.
    - b) State Unified Area Command (SUAC)/State Area Commands (SAC) may be deployed by the SEOC to coordinate mutual aid resource requirements.
  3. Federal Coordination
    - a) Under a presidential declaration of a major disaster or emergency the SEOC will coordinate the inclusion of federal assets into state operations.

### III. Roles and Responsibilities

- A. Illinois Emergency Management Agency (IEMA)
  1. Coordinate response and recovery operations for the state.
  2. Process mutual aid requests for personnel, equipment and material relating to state supported response and recovery operations.
  3. Activate the SEOC EMAC Coordinator to facilitate the fulfillment of EMAC requests.
  4. Deploy recognized MST LNOs to the SEOC in order to support intra-state mutual aid requests from AHJs.
- B. Illinois Department of Public Health (IDPH)
  1. Deploy an LNO to the SEOC to represent IPHMAS and IMERT.
- C. Illinois Law Enforcement Alarm System (ILEAS)
  1. Deploy an LNO to the SEOC.
  2. Coordinate the request for equipment, personnel, and/or services that can be committed in response to a request from an AHJ.
  3. Notify the SEOC of any requested equipment, personnel and/or services that cannot be provided, and coordinate acquisition through EMAC.
  4. Coordinate and maintain request and requirements for law enforcement support.



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5. Coordinate and maintain evacuation routes and traffic control.
  6. Coordinate and maintain crowd control.
  7. Assist in coordination of search and rescue operations.
  8. Coordinate and maintain site security.
  9. Develop, maintain and deploy Mission Ready Packages (MRP) for response and recovery.
- D. Mutual Aid Box Alarm System (MABAS)
1. Deploy an LNO to the SEOC.
  2. Coordinate the request for equipment, personnel, and/or services that can be committed in response to a request from an AHJ.
  3. Notify the SEOC of any requested equipment, personnel and/or services that cannot be provided, and coordinate acquisition through EMAC.
  4. Assist in coordination of search and rescue operations.
  5. Develop, maintain and deploy Mission Ready Packages (MRP) for response and recovery.
- E. Illinois Public Works Mutual Aid Network (IPWMAN)
1. Deploy an LNO to the SEOC.
  2. Coordinate the request for equipment, personnel, and/or services that can be committed in response to a request from an AHJ.
  3. Notify the SEOC of any requested equipment, personnel and/or services that cannot be provided, and coordinate acquisition through EMAC.
  4. Develop, maintain and deploy Mission Ready Packages (MRP) for response and recovery.
- F. Illinois Medical Emergency Response Team (IMERT)
1. Confirm that the Illinois Department of Public Health (IDPH) deploys an LNO to the SEOC.
    - a) IDPH serves as IMERT's LNO in the SEOC, including request for IMERT deployment.



2. Coordinate the request for equipment, personnel, and/or services that can be committed in response to a request from an AHJ.
  3. Notify the SEOC of any requested equipment, personnel and/or services that cannot be provided, and coordinate acquisition through EMAC.
  4. Develop, maintain and deploy Mission Ready Packages (MRP) for response and recovery.
- G. Illinois Emergency Services Management Association (IESMA)
1. Deploy an LNO to the SEOC.
  2. Coordinate the request for equipment, personnel, and/or services that can be committed in response to a request from an AHJ.
  3. Notify the SEOC of any requested equipment, personnel and/or services that cannot be provided, and coordinate acquisition through EMAC.
  4. Coordinate the activation of Illinois Emergency Management Assistance Teams (EMAT)/Incident Management Teams (IMT), as requested by the SEOC.
  5. Develop, maintain and deploy Mission Ready Packages (MRP) for response and recovery.
- H. Illinois Public Health Mutual Aid System (IPHMAS)
1. Confirm that the Illinois Department of Public Health (IDPH) deploys an LNO to the SEOC.
    - a) IDPH serves as IPHMAS's LNO in the SEOC.
  2. Coordinate the request for equipment, personnel, and/or services that can be committed in response to a request from an AHJ.
  3. Notify the SEOC of any requested equipment, personnel and/or services that cannot be provided, and coordinate acquisition through EMAC.
  4. Develop, maintain and deploy Mission Ready Packages (MRP) for response and recovery.
- IV. Authorities and References
- A. Authorities



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1. The Robert T. Stafford Relief and Emergency Assistance Act (P. L. 93-288), as amended
2. The Illinois Emergency Management Agency Act (20 ILCS 3305), as amended
3. Intergovernmental Cooperation Act (5 ILCS 220), as amended
4. Illinois Police Training Act (50 ILCS 705), as amended
5. Illinois Line of Duty Compensation Act (820 ILCS 315), as amended
6. Volunteer Emergency Worker Job Protection Act (50 ILCS 748), as amended
7. Firemen's Disciplinary Act, (50 ILCS 745) , as amended
8. Fire Department Promotion Act, (50 ILCS 742) , as amended
9. Local Governmental and Governmental Employees Tort Immunity Act(745 ILCS 10/7- 101 et seq.), as amended
10. Illinois Municipal Code (65 ILCS 5/11-1-2.1)

B. References

1. The Illinois Emergency Operations Plan (IEOP), as amended
2. MABAS – Illinois Master Agreement, as amended
3. ILEAS Law Enforcement Mutual Aid Agreement, as amended
4. Illinois Public Works Mutual Aid Network Agreement, as amended
5. Illinois Emergency Management Mutual Aid System Agreement, as amended.
6. Emergency Management Assistance Compact Operations Manual, as amended