



Access and Functional Need Advisory Committee Agenda

Call to Order

- The meeting will be called to order at [insert time].

Roll Call

- Attendance will be taken.

Welcome and Introductions

Introductions of new committee members, presenters, and guests.

- No new members

Approval of Minutes

- Please read the minutes ahead of the meeting and, if necessary, provide any corrections that need to be made.

Reports of Officers

- Chair: Todd Roach
- Vice Chair: Kira Meskin:
 - Annual trainings reminder
- Secretary: Jae Jin Pak

Sub-Committee Reports

Scheduled Presentations

Formal presentations from committee members or guests that have been added to the agenda by the chair and do not involve debate or a vote.

- Scott Gauvin to present on “Access and Functional Needs Guide for Implementing the CMIST Framework in Your Emergency Management Program” toolkit



Unfinished Business

Unfinished business is business from a past meeting that was tabled and a member wants to return it to the floor to be debated and potentially voted on.

- None

New Business

New business is reserved for formal proposals from the floor that are brought forth as a motion that needs to be debated and potentially voted on.

- Executive Committee Nominations and Elections
- Proposed amendments to the bylaws
- Committee Meeting dates for new year
- Recruitment and committee vacancies discussion

Announcements and Good of the Order

Announcements are for the good of the order, such as available webinars, training opportunities, and any other issues individuals want to discuss that do not require a vote.

- Announcements
 -
- Public Comment
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- Next Access and Functional Needs Committee Meeting: Thursday, September 21, 2023 at 1-2:30pm

Adjournment

- A motion to adjourn from the floor will be entertained by the chair.