

ILLINOIS TERRORISM TASK FORCE  
Minutes of Council of Chairs Meeting  
February 28, 2018  
ATTENDEES

Committee Chairs

Mike Chamness – Illinois Terrorism Task Force- Chair

Emergency Management

- Chicago OEMC
- IL Emergency Management Agency

Fire Mutual Aid

Mortenson, Royal – IL Fire Service Institute  
Erickson, Glen – Mutual Aid Box Alarm System

Law Enforcement Mutual Aid

Page, Jim – IL Law Enforcement Alarm System  
Peyton, Mark – IL State Police

Transportation & Critical Infrastructure

Sassen, Debbie – IL Dept. of Transportation  
Eller, Amy – IL Dept. of Transportation  
Juskelis, Vydas – Am. Public Works Association

Public Health

Rawls, Winfred – IL Dept. of Public Health  
- IL Association of Public Health Administrators

Staff/Members

Armstead, Alix – OSFM  
Clark, Deb – ILEAS  
Davis, Cheryl - ISP  
Desai, Lisa - IEMA  
Evans, Bob - IEMA  
Evans, Larry – ILEAS  
Fulscher, Dan – Logan County EMA  
Felchner, Gene - IDOT  
Johnson, Jenifer – IEMA  
Perez, Matt- OSFM  
Washam, Bucky – Logan County EMA

Advisory Members

Costin, Brian – Governor's Office  
Risley, David – Governor's Office

Other Attendees

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – February 28, 2018 - 1:00 p.m. held at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Mike Chamness, Chair of the Illinois Terrorism Task Force (ITTF), welcomed everyone attending the meeting. He also acknowledged David Risley, Director of Public Safety Policy, and Brian Costin, Office of the Governor, who is assigned to the public safety agencies attending today's meeting.

Motions

Chairman Chamness called the following motion:

- *Motion to adopt the minutes from the January 24, 2018, Council of Chairs meeting.*

*Motion to adopt: Win Rawls, IDPH*  
*Seconded: Debbie Sassen, IDOT*  
*Motion Carried*

National/State Homeland Security Update

Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center (STIC) Illinois State Police, provided an update on national intelligence trends.

Old Business

Unmet Homeland Security Needs in Illinois Update

Chairman Chamness expressed his appreciation on behalf of the ITTF to Rodger Heaton, Chief of Staff and Homeland Security Advisor, Office of the Governor, for being an advocate for the ITTF by presenting the Unmet Homeland Security Needs in Illinois document to the governor's office for inclusion in the FY 2019 proposed budget. Governor Rauner proposed a new IEMA appropriation in the amount of \$2.5 million for homeland security and emergency management related needs (\$2 million is allocated to ITTF). The General Assembly must still enact a budget to include these appropriations. Chairman Chamness asked the committees to review the Unmet Needs document and identify their committee's top priority (looking at those priorities that federal guidance does not allow us to do) so we can be prepared if the proposed \$2 million state appropriation is approved.

Chairman Chamness discussed the importance of the Unmet Homeland Security Needs document being a living document. Updates to the document should be added throughout the year for submission to the Governor's Office by October or November for future budget consideration. A template for tracking deployment of ITTF assets on a monthly and yearly basis was discussed.

FFY 18 Homeland Security Budget Update

Chairman Chamness reported that President Trump has presented his federal budget proposal to Congress. The proposed budget reduces the total amount of SHSGP (\$349 million v \$467 million) and UASI (\$449 million v \$605 million) funding nationally and also proposes a 25 percent cost share.

ITTF Charter and Bylaws Recommendations and Changes

Chairman Chamness and Jenifer Johnson, IEMA Chief Legal Counsel, discussed the recommended changes to the ITTF Charter and Bylaws. He requested that the committees review and provide any feedback. The revised Charter and Bylaws will be discussed and approved at the March 28, 2018, full membership meeting.

## ITTF Annual Report

Chairman Chamness reported that the 2017 ITTF Annual Report has been completed and submitted to the Governor's Office per the Executive Order and ITTF Charter and Bylaws.

## Committee Reports

Public Health Committee - Win Rawls, IDPH, chair and Amy Fox, IAPHA, vice chair

The committee is scheduled to meet on March 15, 2018, at 10:00 a.m. at the IDPH Office, Springfield, IL.

Law Enforcement Mutual Aid Committee (LEMAC) – Colonel Mark Peyton, chair, and Jim Page, ILEAS, vice chair.

The committee met on February 13, 2018, at ISP Central Headquarters, Springfield, IL.

- There was discussion regarding each entity in LEMAC. Members provided updates that included summaries of homeland security activities, projects, training, and funding.
- Information was shared among members regarding current activities related to active shooter response training and planning, including Active Threat Master Instructor course. Vice Chair Page requested documents be prepared to indicate up-to-date activities of tactical and school responses. Information for tactical response rests with ILETSB and information for school responses rests with the ISP.
- The Unmet Homeland Security Needs document was reviewed and discussed. Vice Chair Page requested agencies prepare a prioritized list of capital equipment that needs to be replaced – now and in the future. Members should be prepared to discuss a prioritized replacement list at the next meeting.

Fire Mutual Aid Committee – Royal Mortenson, IFSI, chair, and Glen Erickson, MABAS, vice chair

The committee met on February 27, 2018, at IFSI, Champaign, IL.

- The committee reviewed and discussed the ITTF Annual Report, Unmet Homeland Security Needs document, the ITTF Vision document, and the role of Chair Mortenson in overseeing the development of the vision document and the ITTF Charter and Bylaws.
- The committee discussed its 2018 goals. The members/organizations of the committees were encouraged to provide information for the updates of the Unmet Homeland Security Needs document.
- The committee reviewed the priorities and goals that the Council of Chairs determined for last year's budget process and how they will be developed for this year's strategy approach for to the budget process.
- The committee meeting schedule is being determined.

Emergency Management Committee - Alicia Tate-Nadeau, OEMC Director, chair, and Jennifer Ricker, IEMA, vice chair

The committee is scheduled to meet on March 21, 2018, at Chicago OEMC and IEMA, Springfield, IL.

Critical Infrastructure Committee – Amy Eller, IDOT, and Debbie Sassen, IDOT, co-chairs and Vydas Juskelis, APWA, vice chair

The committee met on February 8, 2018, at IEMA, Springfield, IL.

- The chairs reported the Unmet Homeland Security Needs document had been submitted to the Governor's office. At this time, no funding decision has been made in anticipation of the upcoming governor's budget address on February 14, 2018. This document will be a living document and all should retain data/activations/records, etc. for inclusion when updated.
- The committee's annual report had been submitted to ITTF for inclusion in the 2017 ITTF Annual Report.
- The chairs discussed the recommended changes to the ITTF Charter and Bylaws. The committees' comments have been forwarded to ITTF.
- New committee members were recognized – Ameren and Peoples Gas/ North Shore.
- Chairman Chamness discussed the development of the ITTF Vision document. Chair Royal Mortenson will be overseeing and developing the four and eight-year plan. He will be meeting with each committee for their input.
- The committee discussed the recommendation from American Red Cross for a legislation to require generators at critical care facilities. The committee is requesting an insight and guidance from IDPH on the issue.
- The chairs reported that the ITTF will follow the last year's budget process. Chairman Chamness has requested that committees start the process of identify existing and emerging threats and hazards and prioritize using the following criteria: prevent, mitigate, and respond to the threats. When these threats are identified, committees will meet and compare and prioritize the identified threats, which will lead us to develop a strategy to approach the budgeting process.
- The next committee meeting will be March 8, 2018, at 10:00 a.m. and IEMA/Public Outreach Room and videoconference site at IDOT, District 1, (Conference Room) Schaumburg, IL.

### Vision Document

Chairman Chamness discussed the development of an ITTF vision document/blueprint to lead us into the future and guide the policies and strategies that will support us for the next four to eight years. Discussion followed. Royal Mortenson, chair of the Fire Mutual Aid Committee, will oversee the working group and the development of the document with input, recommendations, and approval from all ITTF committees and members.

### New Business

Chairman Chamness reported that as of today, a School Safety Working Group has been established due to recent events. The working group will meet next week and will be co-chaired by Eric Arnold, Illinois School and Campus Safety Program Manager, Western Illinois University/ILETSB, and Inspector John Mack, ISP. The topics to be addressed by the working group will be behavioral threat assessment (prevention), response protocols (inside the school building), hardening of facilities, and training plan. Updates will be provided at upcoming meetings.

### Upcoming ITTF Meetings

The next Council of Chairs meeting is scheduled for Wednesday, March 28, 2018, at 10:00 a.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois 62703. The full membership meeting will be held at 1:00 p.m. that day.

*Motion to Adjourn.*