

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Council of Chairs Meeting**  
**August 22, 2018**  
**ATTENDEES**

Mike Chamness – Illinois Terrorism Task Force- Chair

**Committee Chairs**

**Emergency Management**

Anello, Phil – Chicago OEMC  
– IL Emergency Management Agency

**Fire Mutual Aid**

Mortenson, Royal – IL Fire Service Institute  
Erickson, Glen – Mutual Aid Box Alarm System

**Law Enforcement Mutual Aid**

Page, Jim – IL Law Enforcement Alarm System  
– IL State Police

**Transportation & Critical Infrastructure**

Sassen, Debbie – IL Dept. of Transportation  
– IL Dept. of Transportation  
Juskelis, Vydas – Am. Public Works Association

**Public Health**

Rawls, Winfred – IL Dept. of Public Health  
Fox, Amy – IL Association of Public Health Administrators

**Staff/Members**

Armstead, Alix – OSFM  
Berger, Ted – Cook County DHSEM  
Caruthers, Kendall – Logan County  
Clark, Deb – ILEAS  
Cook, Dawn - IESMA  
Evans, Bob - IEMA  
Fulscher, Dan – Logan County EMA  
Hanneken, Michelle – IDPH  
Johnson, Jenifer - IEMA  
Kauerauf, Don - IDPH  
Keiken, Jim - IFSI  
Smith, Pete - ILEAS  
Washam, Bucky – Logan County EMA

**Advisory Members**

**Other Attendees**

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – August 22, 2018 – 1:00 p.m. held at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Mike Chamness, Chair of the Illinois Terrorism Task Force (ITTF), welcomed everyone attending the meeting.

Motions

Chairman Chamness called the following motion:

- *Motion to adopt the minutes from the July 17, 2018, Council of Chairs meeting.*

*Motion to adopt: Glen Ericksen, MABAS  
Seconded: Debbie Sassen, IDOT  
Motion Carried*

New Business

Chairman Chamness discussed and played the cyber security public service announcements (PSAs) that will be used for radio and television spots. He also provided an update on the development of the mental health school videos.

Old Business

Review and discussion of the final FFY 18 State Homeland Security Grant Program (SHSGP) Projects and budgets submitted by committees.

Chairman Chamness confirmed with General Counsel and Chief Jenifer Johnson that IEMA, (the State Administrative Agency (SAA)), is currently reviewing the submitted FFY 18 Attachment A's. She and PGA staff are working with grantees to seek additional clarification or to make edits on the submitted Attachment A's. Chief Johnson stated that IEMA has not received the FFY 18 SHSGP grant award. Once the award is received and accepted, IEMA has 45 days to execute the grant agreements.

Chairman Chamness discussed the budget adjustments that had been made to the FFY 18 Projects and Budget proposal after the July 17, 2018, Council of Chairs meeting due to some proposed IEMA projects that will not be requested in FFY 18. Discussion followed.

- *Motion to approve the projects and budget (the homeland security strategy) for the FY18 SHSGP and to present the projects and budget for approval to the full ITTF on September 6. Also, in keeping with the Executive Order (2003-17) that established the ITTF as a permanent body reporting to the Governor and the powers and duties that include developing and recommending to the Governor the State's domestic terrorism preparedness strategy, to forward the projects and budget to the Governor's Deputy Chief of Staff for Public Safety (now Chief of Staff/Homeland Security Advisor) and to the Director of IEMA (the SAA) as the ITTF's recommended homeland security strategy and use of the FY18 SHSGP funds to implement that strategy.*

*Motion to adopt: Royal Mortenson, IFSI  
Seconded: Jim Page, ILEAS  
Motion Carried*

Chief Johnson stated the performance period of these grant funds is July 1, 2019 – July 1, 2020. Chairman Chamness confirmed that these funds could be accessed before July 1, 2019, in very specific situations. Per Chief Johnson, this could occur. The Grant Agreement effective date will likely be September 1, 2018 (grantee budget is based on a 12-month budget beginning July 1, 2019 – July 1, 2020).

## Unmet Needs Document

Chairman Chamness requested, if possible, to update/revise the Unmet Needs Document and provide to the Governor's office in November. He also discussed the need to discuss the reallocation of FFY 16 unspent funds and to determine what projects could be funded from the unspent funds. The reallocation of the unspent funds will impact projects identified/requested in the Unmet Needs Document. Chairman Chamness discussed revisions to the document, such as reducing the length, including assets purchased with DHS funding and how they are used in the State of Illinois (public safety), what/where items were deployed and training provided, how it affects all legislative regions, etc.

## Committee Reports

Public Health – the upgrades to the Chicago labs with the unmet needs funds are on-going.

Critical Infrastructure – the contractor to support the Statewide Critical Infrastructure Protection Plan (SCIPP) will begin working September 1, 2018.

Urban Area Working Group – is standing up an air assets sub-committee to identify aviation assets and what aviation gaps exist across the northeast part of Illinois. The committee will meet the early part of September.

Emergency Management – the three 100KW generators that were purchased with the FY 15 unspent funds were delivered, to be placed in the north, central, and south regions. There are 72 generators in the cache in various sizes.

Chairman Chamness provided an update on the discussion at the July 17, 2017, Council of Chairs Meeting concerning the merger of the Incident Management Team (IMT) under the umbrella of IESMA. The fiduciary piece would be overseen by Logan County EMA. Per direction of IEMA executive staff, the goal is to consolidate and streamline and have one entity to go to during an event when the needs are determined. Chairman Chamness will meet with the IMT leadership to discuss.

Fire Mutual Aid – a briefing on the Chemical Biological Incident Response Force (CBIRF) training exercise that was held at IFSI on July 23-27, 2018, was provided.

## Other Business

- The School Safety Working Group will meet on September 28, 2018, at 10:00 a.m. at IEMA.
- Bob Evans, PGA Grants Section Manager, discussed the upcoming grants workshop that will be held at the IEMA Training Summit, September 5, 2018, at 12:30 p.m. – 1:30 p.m. at the Bank of Springfield Center, Springfield, Illinois. He encouraged all personnel involved with grant management to attend.
- Chief Johnson reported the Preparedness and Response (PAR) Grants for the Unmet Needs Funds will be receiving the grant agreements next week.
- Chief Johnson provided a briefing on “Listening Session” that was sponsored by FEMA V that she and Bob Evans attended on August 16, 2018.

## Upcoming ITTF Meeting

The next Full Membership Meeting is scheduled for September 6, 2018, at 1:00 p.m. at the Bank of Springfield Center (after the IEMA Training Summit).

The next Council of Chairs meeting is scheduled for September 26, 2018, at 10:00 a.m. at the IDPH Chicago Laboratory, 2121 West Taylor Street, Chicago, IL and 1:00 p.m. at the Cook County DHSEM 15901 S. Cicero Avenue, Oak Forest, IL.

*Motion to Adjourn was made by Jim Page, ILEAS, and seconded by Winfred Rawls, IDPH.*